

Address Form

****Mailing Address** (All correspondence from the City of Baton Rouge/Parish of East Baton Rouge will be sent to this address)

only complete if you have a change of address, phone or email

Name		Social Security Number	
Street Address		City	
State	Zip	Cell Phone Number ()	
Home Phone Number ()		Work Phone Number ()	
Primary Email Address		Secondary Email Address	

Release of Information

Indicate below if you do not want to have your address or phone number released to any group that may request it.

- () I do not authorize the release of my address
() I do not authorize the release of my telephone number

Employee Signature

Date

Return Information:

Mail or Hand Deliver to: Department of Human Resources Payroll and Benefits Division, 1755 Florida St.,
Baton Rouge, LA 70802

Fax to: 225-389-3139