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By Ourso
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RESOLUTION 45108


COUNCIL ADMINISTRATOR TREASURER

REVOKING RESOLUTION 31326, ADOPTED JUNE 26 1991, BY THE METROPOLITAN COUNCIL, AND AUTHORIZING THE MAYOR PRESIDENT TO IMPLEMENT A STUDENT INTERN PROGRAM, WHICH SHALL ALLOW STUDENT INTERNS TO CONTRACT WITH CITY-PARISH DEPARTMENTS TO PERFORM ASSIGNED DUTIES IN ORDER TO GAIN KNOWLEDGE OF THE CITY-PARISH SYSTEM AND TO FOSTER POST-GRADUATE EMPLOYMENT WITH THE CITY-PARISH.

BE IT RESOLVED by the Metropolitan Council of the Parish of East Baton Rouge and City of Baton Rouge that:

Section 1. The Mayor-President is hereby authorized on behalf of the City of Baton Rouge and Parish of East Baton Rouge, to implement the Student Intern Program, which shall allow student interns to contract with City-Parish departments to perform assigned duties in order to gain knowledge of the City-Parish system and to foster post-graduate employment with the City-Parish.

Section 2. The Mayor-President is hereby further authorized to execute contracts with Student Interns which shall include the following terms:

1. The contract must be approved by Human Resources and the Parish Attorney's office.
2. The Student Intern may not have been employed by the City-Parish (except by contract) in the same department in the prior two years and must complete an application which includes disclosing immediate family members who are employed at the City-Parish or serving as Council members, the Mayor-President or the Mayor-President's Executive staff in order to avoid potential State Ethics Code violations.
3. The Student Intern must be enrolled in a post-secondary higher educational institution and be considered full-time by that institution. This condition must apply within 120 days of all times during the appointment. The Student Intern certifies that in the event the terms of the enrollment change that he/she will immediately notify the department and that such change or failure to report such change may result in the termination of the contract.
4. The Student Intern must agree that he/she will not normally be requested or allowed to work more than 29 hours per week; however, he/she

may work up to 40 hours per week during summer, holiday and semester breaks for not more than 5 calendar years. In no event will the intern be allowed to work more than 29 hours per week for more than 20 weeks in any calendar year and more than 40 hours per week for any week except when there is an emergency certified by the department head.

5. The Student Intern must agree that he/she is not a classified or unclassified employee of the City-Parish and that he/she shall not have, be entitled to or receive any of the benefits afforded to classified or unclassified employees of the City-Parish.

Section 3. Resolution 31326, adopted June 26, 1991, by the Metropolitan Council is hereby revoked.