

AGENDA

EBRP Mosquito and Rodent Control
Regular Board of Commissioner's Meeting
10550 Veterans Memorial Blvd (Metro Airport) Baton Rouge, LA 70807

July 17, 2019
12:30pm

- I. Call Meeting to Order**
- II. Roll Call**
- III. Approval of Minutes from the April 8, 2019 meeting.**
- IV. New Business**
 - A. Attorney Melancon contract
 - B. Status of Tire Shredder
- V. New Business**
 - A. Interim Director Appointment
 - B. Sheriff's Department and old building
 - C. Audit
 - D. Disease Surveillance
 - E. Budget 2020
- VI. Adjournment**



AGENDA

EBRP Mosquito and Rodent Control
Regular Board of Commissioner's Meeting
10550 Veterans Memorial Blvd (Metro Airport) Baton Rouge, LA 70807

July 17, 2019
12:30pm

- I. **Meeting was called to order by Dr. Littlefield, Chairperson at 12:32 pm**
- II. **Gwendolyn Hamilton, Board Secretary, called the roll. Members in attendance were:**

Dr. Martha Littlefield
Dr. Foil
Mr. Harold Kirby
Ms. Katie Westbrook
Mr. Roderick Wells
Mr. Randy Vaeth
Ms. Courtney Humphrey
Ms. Gwendolyn Hamilton

Special Guest:

Mr. Glen Wilkinson-MARC
Mr. Michael Morganti-MARC
Mr. Micah Bourgeois-Sheriff Department
Mr. Randy Lorio-Sheriff Department

- III. **Approval of Minutes from the April 8, 2019 Meeting**

Motion made by Rod Wells and Second by Harold Kirby, All in favor.

- IV. **New Business**

- A. Attorney Melancon contract

Dr. Littlefield: Discuss the legal documents



1. Voluntary Motion to Dismiss Suit #680,664)
2. Exparte Motion and Order to withdraw as Counsel of record

Courtney: Mr. Melancon filed a motion to withdraw and granted by the court.

The Parish Attorney filed a voluntary dismiss on behalf of the MARC's board, and Dr. Littlefield signed off, and filed. This matter is dismiss by the board.

B. Status of Tire Shredder

Dr. Littlefield: Had a meeting with Mr. Watson and Kyle Moppert we laid out a plan for the shredder. I was not able to reach Kyle Hustler.

Randy: Center for Disease was at the meeting, where Dr. Littlefield purpose a compromised and MARC will conduct per and post source reductions surveillane at the site where there is more than 15 more tires. DPW handle will all other operations.

V. Old Business

A. Interim Director Appointment-

Randy: Discuss the Director should be appointed by the board, and presented to the Metro Council.

Dr. Littlefield: They (Dr. Foil, Dr. Littlefield and Randy V.) did meet to ratify the Director Job Specification along with salary adjustment.

Randy: The next session for SOVE (Society for Vector Ecology) will Sept 22- 26, 2019 in Puerto Rico –and AMCA (American Mosquito Control Association) will meet March 16-20, 2020- Portland Oregon.

Dr. Littlefield: Discuss who should attend for conference for the Director's Search.

Gwendolyn: Asked the questions should Randy be Interim Director now and receive step-up pay?

Dr. Littlefield: Put the discussion on the table.

Dr.Foil: Motion to make Randy the Interim Director, pay perfectly for the position and Harold Kirby Second, All in favor. Motion passed

Courtney: Advised to split the motions the two items.



Rod Wells: Amend Dr. Foil motion to take the pay level out, H. Kirby second it.
All in favor. Motion Passed.

Dr. Littlefield: Nomination and voted for Randy to be Interim Director all in favor, 100% it official. Randy Vaeth is Interim Director, pending Metro Council approval.

Dr. Foil: Pay level for Randy appointment.

Gwendolyn: Discuss it may be certain percentage for the Director's pay, will have to confirm with H.R, and how will retirement be affected.

Dr. Littlefield: Presented the motion for conceived salary to Randy's appointed

Dr. Foil: Moved the motion, H Kirby second the motion, all in favor. Motion Passed

B. EBRP Sheriff's Department and old building

Randy V: We have Micah Bourgeois and Randy Lorio .

Micah and Randy L: Discuss the Sheriff purposal to take over the MARC #1 old building, sub-leasing from MARC's Department. This agreement is for a training center for Sheriff Department. 10 year lease with some options of 5 years lease.

Randy V: MARC will keep the G- Building, F -Building, C- Building, D- Building and E- Building, whole back north part.

Randy V: Engineering Testing at MARC #1 Report was discuss and the results.

Dr. Foil: Made the motion to accept the Sheriff 's Department proposal of taking over MARC#1 administrative building, H Kirby second the motion, All in favor Motion Passed.

C. Audit

Randy: MARC did get an audit Postal Netter Fred Smith conducted the project. MARC was site for two items, valuation of Engerring Board to approval a program management that exsit \$50,000 and inventory control (Bait Boxes and Automtive Parts). MARC did respond in writing with a solutions for the valuations, will start immediately.



E. Disease Surveillance

Randy: provide a report EBR Parish has not had a positive pool this year so far or West Nile cases.

F. Budget 2020

Randy: MARC provide a draft for the upcoming 2020 Budget submission, to inform the BOC to see what happening with the budget.

Glen: Discuss why it's necessary to continue to retain the lease at the state hangar.

Randy: Discuss the new natural gas general grant from the State of Office Homeland Security.

Dr. Littlefield: Two other things to add as new items, the search for a new director search and replacement of board members

Courtney H.: Advised to take a vote on the two new items being added.

Dr. Littlefield: Announced she will be stepping down, and has several recommendations for her replacement. Dr. Foil term will be ended also.

Dr. Foil: Motion to add the two items to the agenda, New Director's national search, and new board members. Second by Harold K, All in favor. Motion passed.

ADDED ITEMS

G. New Director Nation Search and Replacement of Board Members

Dr. Littlefield: The upcoming conferences are the Solve Conference in Puerto Rico attendances for September 2019, notices, and interviewing candidates. The need to form a sub-committee in search of a new Director. One of (3) board members will need to attend along with MARC representatives in March 16-20, 2020 Portland Oregon and SOVE Puerto Rico September 2019.

Publicize the Director's description starting in July 2019, and attend the Puerto Meeting and Portland Oregon. Katie will get back with a confirmation of her attendance, and Randy confirmed his attendance.

Dr. Foil: Confirmed the job description special certification; required master degree and preferred PHD.



V. **Adjournment**

Dr. Littlefield moved to adjourn the meeting with a Harold K. motion and Dr. Foil second. All was in favor.

