

Flood Zone Determination Requests

The City-Parish has developed an automated Flood Zone Determination request process using the My Government Online portal. Please follow the instructions below to use the portal for obtaining a Flood Zone Determination.

Go to my <https://www.mygovernmentonline.org> and either create a new account to log in or use your existing account.

1. At the top, select “Permits and Licensing” and then “Apply Online.”
2. Assure that “Louisiana” is selected as the State and “East Baton Rouge” as the Jurisdiction, then select “Permit” as the Project Type.
3. To request a Flood Zone Determination, select “Get Started on New Application.”
4. Select the application type – “Flood Zone Determination”.
5. The application will prompt to fill in the necessary information. Fields with red asterisks are required fields that must be populated.
6. Documents may be uploaded using the “Files Upload” portion of the application. If you are expected to include files with your application, a notice will appear below the instructions to inform you of what to upload.
7. When all fields are complete, click the “Submit” button and the application will be forwarded to the appropriate City-Parish staff for address assignment. Incomplete applications may also be saved and then reopened at a later time to complete before final submission.

If you have technical difficulties with the portal, you may contact My Government Online Support at 1-866-957-3764, option 1 for assistance.