



City of Baton Rouge and
Parish of East Baton Rouge

Department of Human Resources
March 18, 2019

JOB ANNOUNCEMENT

Parish Attorney

The Metropolitan Council of the City of Baton Rouge and Parish of East Baton Rouge is accepting resumes for the position of Parish Attorney.

Work Location: Parish Attorney's Office
Starting Salary: \$77,528 - \$129,254 (DEPENDING ON EXPERIENCE)

GENERAL DESCRIPTION

Under the general direction of the Metropolitan Council, performs professional legal and administrative work of a very responsible nature in directing the legal activities of the City and Parish. This employee serves as the chief legal advisor to the City and Parish and in so doing is responsible for providing sound and efficient legal services for all departments under the jurisdiction of the Mayor-President and Metropolitan Council. Supervision is exercised over a staff of professional and clerical assistants handling the bulk of the work assigned to the office. Employee participates in and supervises in detail, the more complex and important work such as the preparation and presentation of cases in higher courts, and the rendering of particularly significant legal opinions. Work is performed with complete technical independence subject to review by the courts. Performs other work as requested.

DESIRABLE QUALIFICATIONS

EDUCATION AND EXPERIENCE: Must have actively practiced law in Louisiana for at least 5 years immediately preceding the appointment; 10 years practicing law; at least one year supervising other Attorneys. Must be licensed to practice in the US Court of Appeal for the 5th Circuit, US District Court for the Middle District of Louisiana, and all Louisiana State Courts.

Section 11.01 of the Plan of Government: Shall be an attorney-at-law and shall have actively practiced his profession in the state for at least five years immediately preceding his appointment.

BENEFITS

Defined benefit pension; car allowance or vehicle; deferred compensation; life, medical, and dental insurance; vacation and sick leave or paid time off.

APPLICATION INFORMATION

Resumes and cover letters must be submitted to the Council Administrator-Treasurer's Office (via courier or hand delivery to 222 St. Louis Street, Room 364, Baton Rouge, LA 70802; or via mail P.O. Box 1471, Baton Rouge, LA 70821). Include copies of university transcripts and related certifications/licenses. It is the applicant's responsibility to ensure resume delivery by the deadline. **Deadline for submission is 4:00 P.M. on Friday, May 17, 2019.** No resumes will be accepted after this time. Please contact Ashley Beck, Council Administrator-Treasurer at 225-389-3123 or abeck@brla.gov with any questions.