

Visitation Schedule

Saturday

Times	Room
1:00 to 1:15pm	C1, C2, C3
1:20 to 1:35pm	C4, C5, C6
1:40 to 1:55pm	C7, C8, C9
2:00 to 2:15pm	C10, C11, C12
2:20 to 2:35pm	C14, D14
2:40 to 2:55pm	D1, D2, D3
3:00 to 3:15pm	D4, D5, D6
3:20 to 3:35pm	D7, D8, D9
3:40 to 3:55pm	D10, D11, D12

Sunday

Times	Room
1:00 to 1:15pm	A1, A2, A3
1:20 to 1:35pm	A4, A5, A6
1:40 to 1:55pm	A7, A8, A9
2:00 to 2:15pm	A10, A11, A12
2:20 to 2:35pm	A14, B14
2:40 to 2:55pm	B1, B2, B3
3:00 to 3:15pm	B4, B5, B6
3:20 to 3:35pm	B7, B8, B9
3:40 to 3:55pm	B10, B11, B12

Tuesday

Times	Room
3:15 to 3:30pm	C1, C2, C3
3:35 to 3:50pm	C4, C5, C6
3:55 to 4:10pm	C7, C8, C9
4:15 to 4:30pm	D10, D11, D12
4:35 to 4:50pm	C14, D14
4:55 to 5:10pm	D1, D2, D3
5:15 to 5:30pm	D4, D5, D6
5:35 to 5:50pm	D7, D8, D9
5:55 to 6:10pm	C10, C11, C12

Thursday

Times	Room
3:15 to 3:30pm	A1, A2, A3
3:35 to 3:50pm	A4, A5, A6
3:55 to 4:10pm	A7, A8, A9
4:15 to 4:30pm	A10, A11, A12
4:35 to 4:50pm	A14, B14
4:55 to 5:10pm	B1, B2, B3
5:15 to 5:30pm	B4, B5, B6
5:35 to 5:50pm	B7, B8, B9
5:55 to 6:10pm	B10, B11, B12

**Department of Juvenile Services
Detention Center**

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November 21, 2012



Visitation, Special Visits, Mail, and Phone Rules and Regulations



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Visitation

The Juvenile Detention Center understands and promotes the relationship building, and mending that occurs during visitation. The facility encourages parents to take every opportunity that is afforded to them to maintain constant contact with their child. Due to the nature of the facility, and security concerns, several rules and regulations govern visitation. Enclosed in this brochure you will find the information to ensure a successful visitation with your youth.

Rules and Regulations

1. All standard visits with youth are limited to Parents and/or Guardians. Maximum number of visitors at a single session is two individuals.
2. All visitors must provide the facility with valid identification prior to any and all visits.
3. Visitation dates and times are determined by the youths current room assignment in the facility. Parents can contact the facility to determine the current room of assignment of their child. The visitation schedule is located on the back of this brochure. Tardy arrival will not result in an extension of visitation time.
4. Visitors are not allowed to bring any items into the facility for the youth.
5. In accordance with Revised Statue 14:402, visitors are not allowed to bring in any contraband . These items include but are not limited to tobacco products, any controlled dangerous substances, weapons, alcoholic beverages, telephones, unreported currency, GPS equipment, or explosive items.
6. Parent/Guardians shall have the right to visiting privileges unless prohibited by the court or denied due to violating the visitation rules.
7. Visitors who appear to be under the influence of alcohol or drugs, in possession of contra-

Special Visits

- band, exhibiting disruptive behavior, wearing improper attire, or unable to produce valid identification shall not be permitted to visit.
8. Special visiting arrangement shall be made for visitors who cannot visit the youth during the regular visiting schedule. Visits will be schedule with the Detention Superintendent if determined necessary.
 9. Attorneys, CASA workers, mental health professionals, probation officers, and probation counselors shall be allowed to visit with assigned youth during normal awake hours.
 10. Youth that are posing an immediate safety or security risk will not be permitted to visit.

Special Visits

The facility incorporates a behavior modifications system into the daily operations. Youth are able to earn points which weekly can earn them new statuses. Youth that have earned A or B status are eligible for Special Visits. These visits are conducted on Tuesday or Thursday between the hours of 12:30pm and 2:00 pm. Each visit last for thirty minutes and all of the rules for standard visits apply except the following:

1. Four persons are allowed to visit with youth. These persons include parents/guardians, siblings, and/or grandparents. All visitors must be over 10 years of age.
2. Each youth is only allowed to earn one special visit a week.
3. All visits must be scheduled with the facility prior to visitation.

Birthday Visits

Every youth is authorized to have a birthday visit at **6:00pm** on the day of their birthday. Parents/Guardians need to contact the facility to schedule this visit. Special Visits rules apply to this visit, however the following items will be allowed on this visit:

1. You are allowed to bring cupcakes, and ice cream.

Phone/Mail

2. You may bring a card (un-sealed)
3. No gifts may be brought for the youth.

Holiday Visits

The facility allows Holiday visits. A schedule will be created for each Holiday. Parents/Guardians will be contacted with the time that their youth will be allowed a visit. All standard visitation rules apply.

Phone Usage

Each youth will be allowed a three minute call upon admission into the facility. Once assigned to a room, each Unit will make 10 minute telephone calls on designated days:

A and C Unit on Monday and Friday

B and D Unit on Tuesday and Thursday

A status youth will receive an additional phone call on Wednesday.

All calls will be made after 5:00pm, and youth will only be allowed to contact Parents or Guardians. Youth will not be allowed to receive calls while at the facility.

Mail Access

Youth are allowed to receive letters that are sent through the US Post Office. All mail received will be opened by staff in the presence of the youth, and may be screened by the staff. Youth will be allowed to write letters and send to persons that are not restricted by the parents, guardians, or facility. Youth are provided with all of the necessary supplies for correspondence, including postage.

After a youth has been released, any mail received will be returned to sender or forwarded to the youths current location.