



East Baton Rouge Parish
**MAYOR'S OFFICE OF HOMELAND SECURITY
AND
EMERGENCY PREPAREDNESS**

PRESENTATION REQUEST FORM

Thank you for your interest in our program! Please fill out the following information and **email to MOHSEP@brla.gov or fax to (225) 389-2114**. Please allow at least two weeks advance notice. A MOHSEP Representative will be in contact with you to finalize arrangements.

Name of Organization: _____

Address of where presentation will be held: _____

Point of Contact: _____

Contact Phone Number: _____

Contact Email Address: _____

Topic(s) Requested: _____

How many will be in attendance?: _____

What is the age group of the audience?: _____

Date requested for the presentation: _____ Alternate: _____

Time requested for presentation: _____

For Office Use Only

Approved **Denied**

Assigned to: _____

Received: ____/____/____

Processed by: _____

Completed on: ____/____/____

Participants in Attendance: _____

***Possible Discussion Topics Include:**

- Emergency Management
- All Hazards Preparedness
- Hazard Mitigation
- All Hazards Planning
- All Hazards Recovery
- Other: _____

