



**Office of Alcoholic Beverage Control  
City of Baton Rouge/Parish of East Baton Rouge  
9048 Airline Hwy.  
Baton Rouge, LA 70815  
Telephone (225) 389-3364; Fax (225) 389-7869**

**NOTICE TO CONDUCT ON SITE SAMPLING**

This form **must** be submitted at least seven (7) days prior to conducting any on site sampling. By signing below you agree to follow all rules and regulations regarding sampling pursuant the Wine, Beer and Liquor Ordinance Section 9:1003 (H):

On-Site sampling for purposes of allowing a customer to taste a brand of wine, beer, or liquor may be conducted at any time on any premises holding a Class B (Liquor) License issued pursuant this title subject to the following conditions and restrictions:

1. On-Site samples shall be offered to customers free of charge and only in accordance with the restrictions set forth herein.
2. Samples shall be provided in portions no greater than two (2) ounces per serving. Only one (1) serving per brand shall be provided to a customer on any given day. If a brand contains twenty three percent (23%) or more of alcoholic content, then the sample portion shall be no greater than one-half (½) of one (1) ounce per customer on any given day.
3. A retail dealer, wholesaler, manufacturer and/or supplier may furnish the wine, beer, or liquor to be sampled and the containers used to hold such wine, beer, or liquor in connection with the sampling subject to state and/or federal laws, rules and/or regulations.
4. No person under the age of 18 shall be allowed in the area of a Class B (Liquor) establishment that offers wine sampling pursuant to this Section at any time unless accompanied by a parent, legal guardian or spouse 21 or older.
5. All persons serving on-site samples pursuant to this Section shall have the appropriate valid and current Retail license.
6. Any retail dealer holding a Class B (Liquor) license, who meets the qualifications set forth in this Section, and desires to conduct on-site sampling in accordance with this Section shall so designate its intent to conduct such wine sampling on its original application for a Class B (Liquor) License or shall amend its application to reflect its intent to conduct such sampling. No retail dealer shall conduct sampling pursuant to this Section unless and until it has received prior written authorization from the Office of Alcoholic Beverage Control.
7. The fee for an On-Site Sampling license, allowing wine sampling pursuant to this Section shall be one hundred twenty dollars (\$120.00) per year per licensed location.

Sampling Date	Time	Location	Product(s) To Be Sampled

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Business