

**SALES AND USE TAX REPORT**

**City of Baton Rouge - Parish of East Baton Rouge**

Dept. of Finance - Revenue Division  
 P O Box 2590  
 Baton Rouge, LA 70821-2590  
 Phone 225-389-3084 Fax 225-389-5369  
[www.brla.gov/659/Taxes](http://www.brla.gov/659/Taxes)

**Make Remittance Payable To:**  
**PARISH AND CITY TREASURER**

<b>BUSINESS NAME:</b>	
<b>ACCOUNT NUMBER</b>	

**PERIOD COVERED** \_\_\_\_\_ **20** \_\_\_\_\_

**ROUND ALL NUMBERS AND YOUR CHECK TO THE NEAREST DOLLAR**



FOR OFFICE USE ONLY	
POSTMARK DATE	
TRANSACTION TYPE	

1. GROSS SALES OF TANGIBLE PERSONAL PROPERTY, LEASES, RENTALS, AND SERVICES AS REPORTED TO THE STATE OF LOUISIANA	
<b>ALLOWABLE DEDUCTIONS</b>	
2. SALES FOR RESALE OR FURTHER PROCESSING	
3. CASH DISCOUNTS, SALES RETURNS AND ALLOWANCES	
4. SALES DELIVERED OUTSIDE EAST BATON ROUGE PARISH	
5. SALES OF GASOLINE AND MOTOR FUELS	
6. SALES TO GOVERNMENTAL AGENCIES	
7. SALES OF FOOD PAID W/FOOD STAMPS OR WIC VOUCHERS	
<b>OTHER DEDUCTIONS ALLOWED BY LAW(Explain Briefly)</b>	
8	
9	
10	
11. <b>TOTAL ALLOWABLE DEDUCTIONS</b> (Sum of Lines 2-10)	
12. <b>ADJUSTED GROSS SALES</b> (Line 1 less Line 11)	

<b>CHECK #</b>	
<b>TOTAL REMITTED</b>	
<b>\$15.00 CHARGE ON ALL "NSF" CHECKS</b>	TOTAL OF COLUMNS A,B,C,D,E,F,G & H (line 25)

**This return is DUE on the 1st day of the month following the period covered by this return and becomes DELINQUENT if not postmarked prior to the 21st day.**

PLEASE INDICATE ANY CHANGES BELOW:

DATE BUSINESS SOLD	NAME OF NEW BUSINESS
DATE BUSINESS CLOSED	BUSINESS LOCATION CHANGE
CHANGE IN NAME OF BUSINESS	MAILING ADDRESS CHANGE

	LOCAL TAX RATES	A - 5%	B - 5%	C - 5%	D - 5.5%	E - 5.5%	F - 5%	G - 5.5%	H - 5.5%
		CITY OF BATON ROUGE EBR PARISH SCHOOL DISTRICT	PARISH OF EBR EBR PARISH SCHOOL DISTRICT	PARISH OF EBR ZACHARY SCHOOL DISTRICT	CITY OF BAKER BAKER SCHOOL DISTRICT	CITY OF BAKER EBR PARISH SCHOOL DISTRICT	CITY OF ZACHARY ZACHARY SCHOOL DISTRICT	CITY OF CENTRAL CENTRAL SCHOOL DISTRICT	PARISH OF EBR CENTRAL SCHOOL DISTRICT
13. ADJUSTED GROSS SALES IN EACH JURISDICTION (TOTAL OF COLUMNS MUST EQUAL LINE 12)									
14. PURCHASES SUBJECT TO USE TAX BY JURISDICTION									
15. TOTAL (LINE 13 PLUS LINE 14)									
16. TAX DUE (Multiply line 15 by % shown in proper column)									
16a. SALES OF FOOD, DRUGS, & MEDICAL ITEMS									
16b. FOOD, DRUG & MEDICAL ITEM DEDUCTIBLE (2% of 16a EXCEPT 1% for Columns D, G, and H)									
16c. NET TAX DUE (Line 16 less Line 16b)									
17. EXCESS TAX COLLECTED									
18. TOTAL TAX DUE (Line 16c plus Line 17)									
19. VENDOR'S COMPENSATION (1% of Line 18) DEDUCTIBLE ONLY WHEN PAYMENT IS NOT DELINQUENT									
20. NET TAX DUE (Line 18 less Line 19)									
21. DELINQUENT PENALTY (5% of tax for each 30 days or fraction thereof delinquent, 25% max)									
22. INTEREST (15% per annum from date until paid)									
23. TOTAL TAX, PENALTY AND INTEREST DUE (Sum of Line 20 - 22)									
24. TAX DEBIT OR CREDIT (Authorized memo must be attached)									
25. TOTAL AMOUNT DUE (Line 23 less Line 24)									

I declare under penalties for filing false reports that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge is a true, correct, and complete return.

DATE	AUTHORIZED SIGNATURE	PHONE NUMBER	LA TAX IDENTIFICATION NUMBER
		( )	