For Office Use Only Account Number

CITY OF BATON ROUGE PARISH OF EAST BATON ROUGE P.O. BOX 2590

BATON ROUGE, LA 70821

PHONE: (225) 389-3084 FAX: (225) 389-5369

Email: FinRevInternetEmail@BRGOV.COM

Revised 12/30/2013

Louisiana Tax Number Federal ID Number Description of Business NAIC Number		(See List of Business Cla	asses attached)
LEGAL NAME OF BUSINESS TRADE NAME OF BUSINESS PHYSICAL LOCATION (NOT a P.O. Box)			
MAILING ADDRESS	Business Telephone No. ()		
APPLICATION FOR: Sales Tax Registration Occupational License Tax Hotel Motel Tax Insurance Premium Tax Gross Receipts Tax Other REASON FOR APPLYING: New Business Purchased Existing Business? Merger Additional Information Change / Other Home Based Business ←If	Trade Name of Previous Owner/Business:	City L. Uninco	
FO: Hotel / Nursing Home / Rooms Security Deposit Due?	R OCCUPATIONAL LICENSE ONLY (# of rooms) x \$2 per room = Deposit Due:	\$ \$	FOR OFFICE USE ONLY ←Enter as PAY ←Enter as DIR
Business opened on or after July 1 of Flat Fee Business \$100 / \$20	30 of current year (Minimum Payment \$50) OR of current year (Minimum Payment \$25) OR o / \$250 over ago (Tax Due for First Year of Business): business) \$ uctions) \$ n business* Tax Due (Based on applicable Tax Table)	\$ \$	← MIN (no I&P) ← MIN (no I&P) ← Enter as PAY ←Enter as PAY ABC Account
*99999	Penalty	\$ \$ \$	Clearance Issued

CONTACT PERSON: Contact Fax:			Contact E-ma	Contact Phone:		
TYPE OF ORGANIZATION (Ownership)) – Please		Non-Pro	fit Governmental Other	
IF an Individual: (Attach valid photo ID)	Owner's	Name Address				
IF a Corporation, LLC, LLP, or Partnership: (Attach additional names if necessary)	Partners Title Home A	Address Manage Name ddress ne Numb				
Agent for Service of Process:	Web Site Name Address	e				
This will affirm that the statemen	its made her	rein are t	rue and correct to the best of my kr	nowledge:		
Signature of Applicant or Owner					Title	
Signature of Preparer					Date	
Signature of Freparer	Please	e make	checks payable to Parish a	nd City	1	
			FOR OFFICE USE ONLY			
LOCATION/DOMICILE (Circ	le One)		TOR OTTICE COE OTTE		OUNT TYPE (Circle One)	
0001 City of Baton Rouge / EF		Α	FILING FREQUENCY	1520	Service/Rental/Etc.	
0002 EBR Parish / EBR Sch B		В	M Monthy	1521	Airline	
0003 City of Baker / Baker Sch	n Bd	D	Q Quarterly	1522	Travel Agency	
0004 City of Zachary / Zachary		F	O One Time Sale	1523	Nursing Home	
0005 EBR Parish / Zachary So		C	X Irregular Filer	1525	Retail Dealer	
0006 City of Baker / EBR Sch		E	L Annual (License Only)	1530	Retail Dealers In Motor Fuels	
0007 City of Central / Central		G	•	1540	Pawn Broker	
0008 EBR Parish / Central Sch	Bd	Н		1601	Retail Dealer – Institutional Consumers	
0009 Outside EBR Parish				1610	Wholesale Dealer	
0010 Outside Louisiana			S (Circle One)	1611	Bulk Petro	
		0100	Public Utility Only	1612	Wholesale – Motor Vehicle	
GROUP (Circle One)		0101	Public Utility / OLT	1622	Building Materials	
0000 Not Assigned		0102	Public Utility / STX	1710	Finance	
0001 Mall of Louisiana		0103	Public Utility / STX / OLT	1820	Commissioned Services	
0002 Cortana Mall0003 Major Chemical & Manu	f	0200 0201	IPT IPT / STX	1822 2010	Real Estate Broker	
0003 Major Chemical & Manu 0004 Hammond Aire	1	0300	HM / Rms	2010	Investment Banking Itinerant Vendor (Agricultural & Seafood	
0004 Hammond Arie 0005 Downtown Development		0300	HM / Rms / STX	2020	Itinerant Vendor (Parades & Food Vendor	
0008 Perkins Rowe		0302	HM / Rms / STX / OLT	2022	Promoter Promoter	
0009 Towne Center		0302	HM / Rms / STX / OLT / ABC	2023	Rolling Vendor	
		0304	HM	2060	Special Events	
		0305	HM / STX	2070	Museum for Profit / Transient	
CATEGORY (Circle One)		0400	Nursing Home / Rms	2090	Professional	
0900 Walk-in Registration		0401	Nursing Home / Rms / STX	2640	Retail Autos	
0901 Mail-in Registration		0500	Amusement Only	2710	Contractor	
0902 Electronic Registration		0501	Amusement / STX	6000	Insurance Company	
0903 Issue to Post		0502	Amusement / STX / OLT	7001	Public Utilities-Gross Receipts	
0904 Revenue Inspector		0503	Amusement / STX / OLT / ABC	9999	No Occupational License	
0905 Audit Registration		0600	STX Only			
0906 File Conversion		0601	STX / OLT	Accou	nt Set Up By:	
		0602	STX / OLT / ABC	-		
		0700	OLT Only	Payme	ent Received By:	

PLEASE CHOOSE A BUSINESS CATEGORY THAT BEST DESCRIBES YOUR BUSINESS ACTIVITY

111000 Agriculture, Forestry, Fishing Crop Pendection	NAIC	CATEGORY DESCRIPTION	DETAIL DESCRIPTION
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Department of Finance Revenue Division

City of Baton Rouge Parish of East Baton Rouge

222 St. Louis Street Rm. #404 Baton Rouge, Louisiana 70802 Office: (225) 389-3084

Fax: (225) 389-5369

Dealer Responsibility to Maintain Updated Contact Information

Per Louisiana R.S. 47:337.29(C): Any dealer shall have an obligation to use reasonable means to notify and provide a collector with accurate and updated information pertaining to its proper address and the names and contact information for those officers or directors, or members or managers having direct control or supervision over its local sales and use taxes and those charged with the responsibility of filing a dealer's sale and use tax return with the collector. This obligation shall be continuing and a dealer shall notify the collector of any changes, additions or deletions within 30 calendar days of any change.

lations regarding the operation of a business	e above guidelines and all other applicable City-Parish laws an
Business Name:	Account No:
Print Name of Responsible Party	Signature of Responsible Party

Department of Finance Revenue Division

City of Baton Rouge Parish of East Baton Rouge

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Fax: (225) 389-5369

Home Based Business Guidelines

In order to legally operate a business from a residence, the following guidelines must be strictly followed:

- No signs shall be used
- Nothing shall be done to make the building appear in any way as anything other than a dwelling
- No business such as a shop or store shall be conducted upon the premises
- No one shall be employed from outside the resident family
- Mechanical equipment used shall be only that normally used in, or found in a single-family dwelling
- No customers shall conduct any business (including meetings) upon the premises

I understand and agree to comply with the above guidelines and all other applicable City-Parish laws and regulations regarding the operation of a business.

Business Name:	Account No:	
Print Name of Responsible Party	Signature of Responsible Party	