

Instructions for Completing the East Baton Rouge Parish Voluntary Participation Agreement (VPA)

- Please understand "?" or "N/A" are **not acceptable answers**. **All information must be completed**.
- If you do not receive mail at the property address, please be sure to provide a mailing address.
- Under the section "**FLOOD INSURANCE:**" This section is only for flood insurance. **DO NOT** use information from Homeowner's Insurance, Renter's Insurance, etc. to complete these blanks.
- Year of Construction: This is the year the home was constructed.
- Number of Stories above ground: Number of stories of the home.
- Total Living Area in Sq. Ft. = the square footage of living space.
- Total Area Sq. Ft. = the square footage under roof.
- Estimate the Fair Market Value of your home: Do not be intimidated, you will not be liable for your answer. This is just an estimate.
- The first line in the signature box reads: "I understand that the participation of this property under the Federal Emergency Management Agency" This is just a statement explaining the program is voluntary in nature. This does not mean you are signing the form giving permission to elevate your home. The form must be signed by the Property Owner and Co-Owner; otherwise it will not be accepted.
- Form can be mailed to or delivered to: MOHSEP, 3773 Harding Blvd., Baton Rouge, LA 70807 ATTN: Hazard Mitigation or emailed to MOHSEPHM@brla.gov.
- If you have any questions, you may contact our office at (225) 389-2100 or MOHSEPHM@brla.gov.



Mayor's Office of Homeland Security & Emergency Preparedness
3773 Harding Blvd, Baton Rouge, LA 70807 - 225-389-2100

VOLUNTARY PARTICIPATION AGREEMENT

FEMA Hazard Mitigation Grant Program (HMGP) or
FEMA Flood Mitigation Assistance (FMA)

****ALL INFORMATION MUST BE COMPLETED****

OWNER INFORMATION

Property Owner: _____

Co-Owner: _____

Phone: Home _____ Work _____ Cell _____

Property Address: _____

Mailing Address: _____
(if different) _____

Email: _____

FLOOD INSURANCE

Do you currently have flood insurance? Yes _____ No _____

Insurance Company: _____ Flood Policy# _____

Have you filed any claims in last 10 years? Yes _____ No _____

Have you filed against your ICC in the last 10 years? Yes _____ No _____

Is home substantially damaged (more than 50%)? Yes _____ No _____

Flood and Damage History (use extra pages as needed)

Date: _____ Damages: \$ _____

Date: _____ Damages: \$ _____

Date: _____ Damages: \$ _____

Date: _____ Damages: \$ _____

Date: _____ Damages: \$ _____

OVER

PROPERTY INFORMATION (at time of flood)

Type Property (mark one)

Owner Occupied (Primary) Owner Occupied (Secondary)
 Rental Property Vacant Land
 Other (explain) _____

Type of Home (mark one)

Single Family 2-4 Family
 Multi (5+) Manufactured
 Other (explain) _____

Foundation Type (mark one)

Slab on grade Elevated on piers/columns/posts/piles
 Crawl space Other (explain) _____

Structure Type (mark one)

Wood Masonry (Brick)
 Manufactured/Mobile Modular
 Other (explain) _____

Year of Construction: _____ Number of Stories above ground: _____

Total Living Area Square Footage: _____

Total Area Square Footage (including garage/carport/porches/patios): _____

Estimated Fair Market Value of home: \$ _____

CERTIFICATION

I understand that the participation of this property under the Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance grant program is voluntary in nature, that I am under NO obligation to participate, and that I may drop out of the program at any time. I currently plan to participate in the voluntary Hazard Mitigation Assistance grant program.

Property Owner(s):

Print Name: _____

Signature: _____ Date: _____

Print Name: _____

Signature: _____ Date: _____