

BATON ROUGE POLICE DEPARTMENT

General Order
No.314

Effective Date
12-01-1995

Revised Date
06-30-2020

Subject: Incidents Requiring On-Scene Investigation by CIB Reviewed 6/11/20

POLICY

It is the policy of the department for the Uniform Patrol Bureau to function as first responders at major crime scenes. The follow up investigation will be handled by personnel from the CIB. CIB provides 24-hour service capabilities. Each investigative unit maintains a call-out list that is available in communications.

Due to the complex nature of the following investigations and necessity to interview witnesses immediately after the incident, the on-scene presence of CIB personnel shall be required.

- All criminal calls in which a death or life threatening injury has occurred. Life threatening is construed to mean an injury where death is imminent or a distinct probability.
- Non-Fatal Shooting – Aggravated Assault with a firearm that results in injury, excluding homicide.
- Armed robberies of businesses.
- Bank robberies.
- All robberies, armed or simple, where the victim or suspect was injured requiring transportation to the hospital.
- An assault of a police officer that results in life threatening injuries.
- Rapes.
- Kidnappings.

PROCEDURES

I. Responsibilities of the First Officer(s) on the Scene

It will be the responsibility of the Uniform Patrol officer(s) arriving at a scene of any of the above incidents to secure and stabilize the scene. This will include but is not limited to:

- A. Taking custody of the perpetrator if he is still at the scene.
- B. Observing all conditions, events, and remarks.
- C. Securing any evidence at the crime scene.
- D. Conducting preliminary interviews of the complainant, witnesses, and suspects.
- E. Broadcasting information relative to wanted person(s).
- F. Administering first aid/requesting emergency services.
- G. Locating and identifying potential witnesses.
- H. Notifying a supervisor, Crime Scene lab and/or CIB personnel.

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- I. Other duties as directed by supervisor.

II. Responsibility of Supervisors

- A. On any crime scene where CIB personnel will be called out, a Uniform Patrol supervisor shall respond and assume command. This will include, but is not limited to:
 - 1. Providing for security of the scene by posting officers under his command at strategic locations.
 - 2. Ensuring the proper call out procedure has been initiated.
 - 3. Ensuring a crime scene log is maintained, if applicable.
 - 4. Coordinating emergency services.
 - 5. Providing for the security of witnesses.
 - 6. Securing suspect(s).
 - 7. Maintaining or restoring order at unstable scenes.
 - 8. Determining the proper amount of Uniform Patrol resources (officers, K 9 units, vehicles, etc.) needed and releasing those that are not or requesting additional resources, if necessary.
 - 9. Notifying commanders, if necessary.
- B. Once CIB personnel arrive at the scene, they will assume command. The Uniform Patrol officers shall brief the investigators and if no longer needed, shall resume patrol. The Uniform Patrol officer assigned as primary shall complete a preliminary or supplemental report and, if required, a crime scene log.

III. Responsibilities of CIB Personnel

- A. It will be the responsibility of CIB personnel to complete the investigation, direct the collection of evidence and process any arrestees.
- B. It will be the responsibility of CIB personnel to file the offense report along with any other required reports.
- C. It will also be the responsibility of CIB personnel to see that any other agency requiring on scene response such as the Coroner's office and District Attorney's office be notified.
- D. Cases of death by natural causes may not require on-scene response. It will be the responsibility of the investigator assigned to the case or, if no investigator is assigned, the supervisor of the Homicide Division to make that determination.