

# BATON ROUGE POLICE DEPARTMENT

General Order  
No.266

Effective Date  
11-01-1994

Revised Date  
11-07-2009

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Subject: Bicycles

Reviewed 9/1/16

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## POLICY

It is the policy of this department to enforce the bicycle ordinance to ensure that bicycles operated on the streets of Baton Rouge are properly licensed.

The department will also act as the repository for all found bicycles where owners cannot be identified. All bicycles not returned to the owner will be auctioned periodically, at a time and place to be determined by the Bicycle Division.

The Bicycle Division will be the unit in charge of disbursing the bicycle registration stickers to merchants and collecting all impounded and found bicycles.

## PROCEDURES

### **I. Enforcement of Bicycle Ordinance**

- A. City Code Title 10 Section 501 requires that all bicycles 20" or larger operated on the streets of Baton Rouge be registered and display a registration sticker. The provisions of this ordinance will be enforced as follows:
1. The Uniform Traffic citation will be completed and issued to the violator.
  2. The bicycle will be checked through CIU for possible theft. If not stolen, the bicycle will be tagged and impounded.
  3. If the operator is under (10) ten years of age, no ticket will be issued. The operator will be released to parent or responsible adult and the bicycle impounded.
  4. If the operator is between (10) ten and (17) seventeen years old, the procedures for issuing juveniles citations apply: the bicycle will still be impounded. It is in this area, officers will exercise the utmost discretion to ensure the safety of the juvenile.
  5. Officers are encouraged to release the juvenile to a responsible adult to ensure his identity. No juvenile will be stranded far from home without transportation.
  6. Persons over (17) seventeen years old will be issued citations consistent with departmental procedure for issuing traffic citations to adults.
  7. Residents of East Baton Rouge Parish have ten days to register a used bicycle after purchase. Bicycle registration tags are non-transferable

### **II. Storage and Disposition of Bicycles**

- A. Each precinct maintains an area specifically reserved for the storage of impounded bicycles. Any officer impounding a bicycle will place it there until an officer assigned to the Bicycle Division is able to transport it to Headquarters.
- B. Each day an officer assigned to the Bicycle Division will transport all bicycles impounded at precincts to Headquarters. These bicycles will be placed in a secure location and every effort will be made to locate the owner.

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- C. The Bicycle Division will hold a public auction periodically for the purpose of disposing of all bicycles held over ninety (90) days and whose owners cannot be contacted.

**III. Sell of Bicycle Tags**

- A. Bicycle tags sold to retail stores will be sold in bulk. The store will issue the Police Dept. a Money order or check for the tags, with a receipt provided to the store by the officer. The officer will turn the check or money order over to the Traffic records cash window with the receipt for the tags that were sold. At not time will officers accept cash for bicycle tags. All money collect will be turned in to the cash window that same day.
- B. Customers coming to the office to purchase a bicycle tag will be sent to the Traffic Records cash window to pay for the tag. The customer will then bring the receipt to the Bicycle Division and the office will then issue the customer the tag.