

BATON ROUGE POLICE DEPARTMENT

General Order
No.210

Effective Date
11-01-1994

Revised Date
04-01-2001

Subject: Confirmation of Arrest Warrants

Reviewed 9/1/16

POLICY

It is the policy of this department, to confirm the existence of an arrest warrant prior to incarcerating a suspect. The following procedure has been developed to facilitate this and to minimize the time a suspect is held between initial contact and warrant confirmation.

PROCEDURES

I. Developing Probable Cause

- A. The following procedure assumes an officer has reason to believe a warrant has been issued for suspect he has contacted. The officer may have been informed of this fact by a citizen, his district, his own records or another source.
- B. Officers must obtain certain minimal identifiers from the suspect: his name and date of birth. With this information, along with the suspect's race and sex, the existence of a warrant may be confirmed.
 1. Officers shall then contact CIU either by radio or telephone and provide the operator with the suspect's description and identifiers.
 2. It is possible other identifiers will be needed such as SSN, OLN, scars, tattoos, address, etc. If possible to obtain, the officer will give the additional information to CIU.
 3. If the identifiers needed for confirmation are not available or there is a discrepancy, the officer must meet the standard of probable cause to believe the subject contacted is the same as the subject wanted.

II. Confirmation Procedures

- A. CIU Division personnel will confirm the existence of a warrant issued by Baton Rouge City Court.
- B. CIU personnel will confirm the existence of felony warrants issued by this agency as well as NCIC hits.
- C. Baker, Zachary and EBRSO must be contacted by telephone to confirm the existence of warrants. The officer making the call shall obtain the name and ID number of the deputy or officer advising confirmation.
 1. Verbal confirmation by any agency shall constitute probable cause for arrest.
 2. Officers shall obtain the name of the confirming officer.

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III. Processing Warrants

- A. An officer making an arrest must fax or bring in person a copy of the Arrestee Information Form, so CIU can pull the warrant and clear it out of the computers.
- B. CIU will fax a copy of a warrant to any officer on request. In the event the facsimile machine is down, the arresting officer is responsible for securing a copy of the warrant.