

**MINUTES**  
**PRELIMINARY GRANTS REVIEW COMMITTEE**  
**CONTRACTS REVIEW COMMITTEE**  
**THURSDAY, SEPTEMBER 22, 2022**  
**10:00 A.M.**  
**COUNCIL CHAMBERS – ROOM 348**

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups, Chairman. The following members were present: Messrs.: Joe Toups. Mmes: Danette Brown, April Charles, Chelsea Faulk, and Lisa Smith. Others Present: Samantha Green and Kaleb Harmon. Recording Secretary: Mary Gibbens

Representatives participating for agenda items: Gilles Morin – Planning Commission; Clay Rives – Mayor’s Office of Homeland Security and Emergency Preparedness; Daryl Blacher, Tony Scott and Rolanda Ellis – Mayor’s Office of Community Development; Rhonda McFarland and Judy Thompson – DHDS

**GRANTS REVIEW:**

**A motion was made by Ms. Charles to approve minutes of the September 1, 2022 regular meeting. No objections, the motion passed unanimously.**

**GRANTS:**

1. **Mayor’s Office of Community Development** – FY 2021 Action Plan – Federal Total Award: \$13,385,472.00 **(Deferred from 9/1/22 PGRC meeting)**
  - A) Community Development Block Grant (CDBG) Program – Federal \$3,258,983.00; Total \$3,258,983.00
  - B) Home Investments Partnership Program (HOME) - Federal \$1,408,393.00; Program Income \$800,000.00; Total \$2,208,393.00
  - C) HOME – American Rescue Plan (H-ARP) – Federal \$5,104,454.00; Total \$5,104,454.00
  - D) Emergency Solutions Grant (ESG) – Federal \$280,083.00; Total \$280,083.00
  - E) Housing Opportunities for People with AIDS (HOPWA) – Federal \$2,533,549.00; Total \$2,533,549.00

**A motion was made by Ms. Faulk and seconded by Ms. Smith to defer this item to the next regular scheduled meeting on October 4, 2022. No objections, the motion passed unanimously.**

2. **Mayor’s Office of Community Development** – Mid Year Budget Adjustments PY 2020-2021 and PY 2021-2022 – Federal \$1,932,038.00; Total \$1,932,038.00 (Line item budget amendments for sub-recipient projects awarded under the associated HUD entitlement grant program and CARES Act) **(Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Faulk and seconded by Ms. Smith to defer this item to the next regular scheduled meeting on October 4, 2022. No objections, the motion passed unanimously.**

**CONTRACTS REVIEW:**

**A motion was made by Ms. Charles to approve minutes of the September 1, 2022 regular meeting. No objections, the motion passed unanimously.**

**Preliminary Grants and Contracts Review Committee Meeting Minutes**

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**CONTRACTS:**

1. Proposed amendment to the intergovernmental agreement between the City of Baton Rouge, Parish of East Baton Rouge, and the State of Louisiana, Department of Environmental Quality to extend the terms for fulfillment of services to the FY 22 Brownfields Technical Assistance – Baton Rouge Plank Road Corridor Multi-site Environmental Report Project from September 30, 2022 to March 31, 2023. **(By: Planning Commission)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.**

2. Proposed amendment # (1) to the agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Department of Human Development and Services, Head Start and The Management Institute increasing the amount of compensation by \$25,000.00 for a total amount not to exceed \$86,000.00. (Requires council approval) **(By: DHDS/Head Start)**
3. Proposed amendment # (1) to the agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Department of Human Development and Services, Head Start and Clay Young Enterprises, LLC increasing the amount of compensation by \$35,000.00 for a total amount not to exceed \$70,000.00. (Requires council approval) **(By: DHDS/Head Start)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve items # (2) and # (3) as presented. No objections, the motion passed unanimously.**

4. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Nicole Thomas, DNP, RN, CCM d/b/a Impact Nurse Consulting, LLC to provide services in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant and to offer Baton Rouge/Love Heals Free Clinics by offering free medical, dental and vision services in the sum not to exceed \$117,000.00, for the term commencing September 1, 2022, and terminating June 30, 2023. **(By: Community Development) (Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.**

5. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and MindBodyBR to provide services in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant, and to provide tools, information and experiences that strengthen equitable access to healthcare information, public health resources and services in the sum not to exceed \$50,000.00, for the term commencing September 1, 2022 and terminating June 30, 2023. **(By: Community Development) (Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Faulk and seconded by Ms. Smit to approve this item as presented. No objections, the motion passed unanimously.**

6. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Eternal Crisis Outreach to provide case management and intervention strategies to identified vulnerable persons in collaboration and support of the Baton Rouge Advancing Health Literacy (BRAHL) grant partners in the sum not to exceed \$50,000.00, for the term commencing September 1, 2022 and terminating June 30, 2023. **(By: Community Development) (Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item as presented. No objections, the motion passed unanimously.**

**CONTRACTS: (continued)**

7. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Baton Rouge Community College to collaborate with BRCC's Nursing and Allied Health Program to design and develop a campaign to promote health literacy among minority populations in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant partners in the sum not to exceed \$224,000.00, for the term commencing September 1, 2022 and terminating June 30, 2023. **(By: Community Development) (Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Smith and seconded by Ms. Charles to approve this item as presented. No objections, the motion passed unanimously.**

8. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Evaluative and Development Services (EDS) to provide support services through the Family Condition and Behavioral Health Intervention model and Black Family Initiative in collaboration with the Baton Rouge Advancing Health Literacy (BRAHL) grant partners in the sum not to exceed \$50,000.00, for the term commencing July 1, 2022 and terminating June 30, 2023. **(By: Community Development) (Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.**

9. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Eclectic Cognitive Behavioral Center to provide and conduct professional development training to enhance competencies (knowledge and skills) among healthcare personnel and others in the treatment of mental health and substance abuse to better manage health problems among vulnerable populations in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant in the sum not to exceed \$50,000.00, for the term commencing September 1, 2022 and terminating June 30, 2023. **(By: Community Development) (Deferred from 9/1/22 PGRC meeting)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item contingent upon correcting contract start date to June 1, 2022. No objections, the motion passed unanimously.**

**\*ADMINISTRATIVE ITEMS:**

**GRANT:**

- \*1. **Mayor's Office of Homeland Security and Emergency Preparedness** – FEMA/GOHSEP – Flood Mitigation Assistance (FMA) Grant Program FY 2020 – Federal \$14,491,327.02; Other (Homeowner) \$901,582.92; Total \$15,392,909.94

**A motion was made by Ms. Faulk and seconded by Mr. Toups to approve this item as presented. No objections, the motion passed unanimously.**

**CONTRACT:**

- \*\*1. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge and the Division of Human Development and Services, Office of Social Services and Lamar Advertising of Louisiana, LLC to provide outdoor billboard advertising in the amount of \$12,500.00 for the term commencing September 6, 2022, and terminating November 30, 2022. **(By: DHDS/OSS)**

**A motion was made by Ms. Charles and seconded by Ms. Smith to approve this item as presented. No objections, the motion passed unanimously.**

**There being no further business before this committee, the meeting adjourned.**