

**MINUTES
PRELIMINARY GRANTS REVIEW COMMITTEE
CONTRACTS REVIEW COMMITTEE
THURSDAY, SEPTEMBER 1, 2022
10:00 A.M.
COUNCIL CHAMBERS – ROOM 348**

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups, Chairman. The following members were present: Messrs.: Joe Toups. Mmes: April Charles, Chelsea Faulk, and Lisa Smith. Absent: Vernadine Mabry. Others Present: Leah Fleig and Kaleb Harmon. Recording Secretary: Mary Gibbens

Representatives participating for agenda items: Gilles Morin and Collin Lindrew – Planning Commission; Clay Rives – Mayor’s Office of Homeland Security and Emergency Preparedness; Sgt. Vanpheng Nitchin – Baton Rouge Police Department; Shamell Lavigne – DHDS; Daryl Blacher, Tony Scott and Rolanda Ellis –Mayor’s Office of Community Development.

GRANTS REVIEW:

A motion was made by Ms. Charles approve minutes of the August 16, 2022 regular meeting. No objections, the motion passed unanimously.

GRANTS:

1. **Planning Commission** – Louisiana Office of Cultural Development – Historic Spanish Town Survey Nomination – State \$13,550.00; In-kind \$15,670.00; Total \$29,220.00

A motion was made by Ms. Faulk and seconded by Ms. Lane to approve this item as presented. No objections, the motion passed unanimously.

2. **Mayor’s Office of Homeland Security and Emergency Preparedness** –

- A) HUD/Louisiana Office of Community Development – Louisiana Watershed Initiative Program (CDBG-MIT Grant) Dawson Creek Drainage Project – Federal \$1,078,230.00; Total \$1,078,230.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of the award letter. No objections, the motion passed unanimously.

- B) HUD/Louisiana Office of Community Development – Louisiana Watershed Initiative Program (CDBG-MIT Grant) Jones Creek Detention – Federal \$6,000,000.00; Total \$6,000,000.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item as presented. No objections, the motion passed unanimously.

CONTRACTS REVIEW:

A motion was made by Ms. Charles to approve minutes of the August 16, 2022 regular meeting. No objections, the motion passed unanimously.

CONTRACTS:

1. Proposed amendment # (1) to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Baton Rouge Police Department and Envisage Research and Analytics to amend the termination date from September 30, 2022 to September 30, 2023 and to increase the amount of compensation from \$139,740.00 by \$72,000.00 for a new total sum not to exceed \$211,740.00. **(By: Police Department)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item contingent upon grantor approval of the budget modification. No objections, the motion passed unanimously.

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CONTRACTS: (continued)

2. Proposed amendment # (1) to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Baton Rouge Police Department and Envisage Research and Analytics to increase the amount of compensation from \$30,000.00 by \$32,000.00 for a new total sum not to exceed \$62,000.00. **(By: Police Department)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.

3. Proposed amendment # (1) to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Baton Rouge Police Department and Clay Young Enterprises to increase the amount of compensation from \$200,000.00 by \$87,663.00 for a new total sum not to exceed \$287,663.00, and extending the original three-year contract period an additional twelve (12) months terminating September 30, 2023. **(By: Police Department)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item contingent upon grantor approval of the budget modification. No objections, the motion passed unanimously.

4. Proposed sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Baton Rouge Police Department and The Law Enforcement and Criminal Justice Foundation funded through the Bureau of Justice Assistance for the FY 2019 Gulf States Regional Law Enforcement Technology Assistance Initiative for a project entitled the "Capital Area Community Camera Share Program" for the purpose of establishing the infrastructure necessary to allow residents and business owners in Baton Rouge to share security camera feeds with law enforcement in the sum not to exceed \$88,000.00 effective upon execution of the agreement and terminating November 30, 2022. **(By: Police Department)**

A motion was made by Ms. Smith and seconded by Ms. Charles to approve this item contingent upon amending the start date to September 1, 2022. No objections, the motion passed unanimously.

5. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Division of Human Development & Services, and Clay Young Enterprises to provide media campaign commercials for radio, television, and online media to promote domestic violence awareness in the sum not to exceed \$19,970.00 for the term commencing August 15, 2022, and terminating September 30, 2022. **(By: DHDS)**

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of the sub-recipient vs. vendor form. No objections, the motion passed unanimously.

6. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Division of Human Development & Services, and A Galvanized Innovative Approach to Leading Excellence Planning Solutions (A.G.I.L.E.) to provide services to victims of domestic violence with resources necessary to maintain safety and stability for themselves and their families in the sum not to exceed \$34,100.00 for the term commencing August 15, 2022, and terminating September 30, 2022. **(By: DHDS)**

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of the sub-recipient vs. vendor form. No objections, the motion passed unanimously.

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CONTRACTS: (continued)

7. Proposed agreement between the City of Baton Rouge, Parish of East Baton Rouge, and Baton Rouge Black Alcoholism Council dba Metro Health to provide eligible activities for HOPWA-CV in the amount of \$300,000.00 for the term January 1, 2022 through March 31, 2023. **(By: Office of Community Development)**

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon requirements of the Finance Department and Parish Attorney's Office being met prior to signature, and receipt of the sub-recipient vs. vendor form. No objections, the motion passed unanimously.

8. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Nicole Thomas, DNP, RN, CCM d/b/a Impact Nurse Consulting, LLC to provide services in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant and to offer Baton Rouge/Love Heals Free Clinics by offering free medical, dental and vision services in the sum not to exceed \$117,000.00, for the term commencing September 1, 2022, and terminating June 30, 2023. **(By: Community Development)**
9. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and MindBodyBR to provide services in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant, and to provide tools, information and experiences that strengthen equitable access to healthcare information, public health resources and services in the sum not to exceed \$50,000.00, for the term commencing August 1, 2022 and terminating June 30, 2023. **(By: Community Development)**
10. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Eternal Crisis Outreach to provide case management and intervention strategies to identified vulnerable persons in collaboration and support of the Baton Rouge Advancing Health Literacy (BRAHL) grant partners in the sum not to exceed \$50,000.00, for the term commencing August 1, 2022 and terminating June 30, 2023. **(By: Community Development)**
11. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Baton Rouge Community College to collaborate with BRCC's Nursing and Allied Health Program to design and develop a campaign to promote health literacy among minority populations in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant partners in the sum not to exceed \$224,000.00, for the term commencing August 1, 2022 and terminating June 30, 2023. **(By: Community Development)**
12. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Evaluative and Development Services (EDS) to provide support services through the Family Condition and Behavioral Health Intervention model and Black Family Initiative in collaboration with the Baton Rouge Advancing Health Literacy (BRAHL) grant partners in the sum not to exceed \$50,000.00, for the term commencing July 1, 2022 and terminating June 30, 2023. **(By: Community Development)**
13. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Office of Community Development and Eclectic Cognitive Behavioral Center to provide and conduct professional development training to enhance competencies (knowledge and skills) among healthcare personnel and others in the treatment of Mental Health and Substance Abuse to better manage health problems among vulnerable populations in support of the Baton Rouge Advancing Health Literacy (BRAHL) grant in the sum not to exceed \$50,000.00, for the term commencing September 1, 2022 and terminating June 30, 2023. **(By: Community Development)**

CONTRACTS: (continued)

A motion was made Ms. Smith and seconded by Ms. Faulk to defer items # (8) through # (13). No objections, the motion passed unanimously.

14. Proposed agreements between the City of Baton Rouge, Parish of East Baton Rouge, through the Office of Community Development and the various contractors listed below to provide services under the **CDBG Single Family Owner Occupied Home Rehabilitation (SFOOHR) Program – Change Orders: (By: OCD)**

a. **Contractor: Terence R. Williams**

1430 N. 31st St. – Org. Amt. \$21,115.88 (Change Order #2 - \$2,776.86)

New Total Amt. \$23,892.74

b. **Contractor: EDR Construction**

3955 N. 38th St. – Org. Amt. \$13,250.00 (Change Order #1 - \$6,137.00)

New Total Amt. \$19,387.00

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve items # 14 (a) and (b) as presented. No objections, the motion passed unanimously.

***ADMINISTRATIVE ITEMS:**

1. **Mayor's Office of Community Development** – FY 2021 Action Plan – Federal Total Award: \$13,385,472.00

A) Community Development Block Grant (CDBG) Program – Federal \$3,258,983.00; Total \$3,258,983.00

B) Home Investments Partnership Program (HOME) - Federal \$1,408,393.00; Program Income \$800,000.00; Total \$2,208,393.00

C) HOME – American Rescue Plan (H-ARP) – Federal \$5,104,454.00; Total \$5,104,454.00

D) Emergency Solutions Grant (ESG) – Federal \$280,083.00; Total \$280,083.00

E) Housing Opportunities for People with AIDS (HOPWA) – Federal \$2,533,549.00; Total \$2,533,549.00

2. **Mayor's Office of Community Development** – Mid Year Budget Adjustments PY 2020-2021 and PY 2021-2022 – Federal \$1,932,038.00; Total \$1,932,038.00 (Line item budget amendments for sub-recipient projects awarded under the associated HUD entitlement grant program and CARES Act)

A motion was made by Mr. Toups and seconded by Ms. Charles to defer items # (1) and # (2) to the next PGRC meeting September 22, 2022. No objections, the motion passed unanimously.

There being no further business before this committee, the meeting adjourned.