

MINUTES
PRELIMINARY GRANTS REVIEW COMMITTEE
CONTRACTS REVIEW COMMITTEE
TUESDAY, JULY 5, 2022
10:00 A.M.
COUNCIL CHAMBERS – ROOM 348

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups, Chairman. The following members were present: Messrs.: Joe Toups. Mmes: April Charles, Chelsea Faulk, Vernadine Mabry and Lisa Smith. Others Present: Leah Fleig, Jeanine Romero and Samantha Green. Recording Secretary: Mary C. Gibbens.

Representatives participating for agenda items: Sgt. Vanpheng Nitchin – Police Department; Treva Parolli-Barnes – Coroner’s Office; Daryl Blacher – Mayor’s Office of Community Development; Cydni Raby – Mayor’s Office; Amanda Stanley – WIOA/EmployBR; Sgt. Frederick Lee, Deputy Colby Burns and Cpl. Marcellus Veal – City Constable’s Office; Danette Brown – DHDS/Ryan White.

GRANTS REVIEW:

A motion was made by Ms. Mabry to approve minutes of the June 14, 2022 regular meeting. No objections, the motion passed unanimously.

GRANTS:

1. **Police Department** – Bureau of Justice Assistance (BJA) – Prosecuting Cold Cases Using DNA - (Application Only) – Federal \$500,000.00; Total \$500,000.00

A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve this item for application only. No objections, the motion passed unanimously.

2. **Coroner’s Office** – Irene W. and C.B. Pennington Foundation – Other (Pennington Foundation) \$75,000.00; Total \$75,000.00

A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve this item contingent upon receipt of the line item budget. No objections, the motion passed unanimously.

3. **Mayor’s Office** – U.S. Department of Health and Human Services – Baton Rouge Institute for Growth and Healing After Trauma (BRIGHT) – Federal \$1,000,000.00; Total \$1,000,000.00

A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve this item contingent upon receipt of the line item budget. No objections, the motion passed unanimously.

4. **Louisiana Workforce Development Board 21** – Louisiana Workforce Commission Workforce Innovation and Opportunity Act (WIOA) Program (EmployBR) - Federal (Youth \$1,414,508.00; Adult \$1,129,832.00; Dislocated Worker \$1,285,402.00; Administration 10% of total budget \$382,974.00; Total \$3,829,742.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of the line item budget and award letter. No objections, the motion passed unanimously.

5. **Constable’s Office** – Louisiana Commission on Law Enforcement (LCLE) – 2022 Joint Warrant Task Force (Award \$7,845.00 - 50/50 split with Sheriff’s Office) – Federal \$3,922.00; Total \$3,922.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of the Memorandum of Understanding (MOU) and line item budget. No objections, the motion passed unanimously.

GRANTS: (continued)

6. **DHDS/OSS/Ryan White** – U. S. Department of Health and Human Services
 - A) Ryan White 2nd Partial Award – Federal \$3,143,756.00; Total \$3,143,756.00
 - B) HIV Emergency Relief Grant Program – Ending the HIV Epidemic – Notice of Award (NOA) 2nd Allocation – Federal \$963,750.00; Total \$963,750.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve items # 6 (A) and (B), contingent upon receipt of the line item budgets. No objections, the motion passed unanimously.

CONTRACTS REVIEW:

A motion was made by Ms. Mabry to approve minutes of the June 14, 2022 regular meeting. No objections, the motion passed unanimously.

CONTRACTS:

1. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of DHDS/EmployBR and Clay Young Enterprises, LLC for services to be rendered to EmployBR Program for producing commercials for radio, television and online media for the WIOA Youth Program in the sum not to exceed \$49,400.00 for the term commencing June 1, 2022 and terminating July 31, 2022. **(By: DHDS/WIOA)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.

ADMINISTRATIVE MATTERS:

1. Proposed change orders between the City of Baton Rouge, Parish of East Baton Rouge, through the Office of Community Development and the various contractors listed below to provide services under the **CDBG Single Family Owner Occupied Home Rehabilitation (SFOOHR) Program – Change Orders: (By: OCD)**
 - a. **Contractor: Pen Construction Group**
1956 North 18th St. – Org. Amt. \$30,656.93 (Change Order #1 - \$3,113.26)
New Total Amt. \$33,770.19
 - b. **Contractor: Affordable Residential Modifications**
219 S. 11th Street – Org. Amt. \$7,500.00 (Change Order #1 - \$5,680.00)
New Total Amt. \$13,180.00
 - c. **Contractor: Living Solutions**
 - 1) 3003 Montreal Drive – Org. Amt. \$23,308.25 (Change Order #1 - \$5,127.75)
New Total Amt. \$28,436.00
 - 2) 6241 Matthews St. – Org. Amt. \$11,751.99 (Change Order #1 - \$6,445.26)
New Total Amt. \$18,197.25

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this items # 1 (a), (b), and (c) as presented. No objections, the motion passed unanimously.

There being no further business before the committee, the meeting adjourned.