

MINUTES
PRELIMINARY GRANTS REVIEW COMMITTEE
CONTRACTS REVIEW COMMITTEE
TUESDAY, JUNE 14, 2022
10:00 A.M.
COUNCIL CHAMBERS – ROOM 348

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups, Chairman. The following members were present: Messrs.: Joe Toups. Mmes: April Charles, Leah Fleig, Vernadine Mabry and Lisa Smith. Others Present: Mary Hall. Recording Secretary: Mary C. Gibbens.

Representatives participating for agenda items: Keesha Anderson – Juvenile Services; Gilles Morin and Collin Lindrew – Planning Commission; Dr. Kar-Tina Roberts – DHDS/Head Start; Tasha Saunders and Rolanda Ellis – Mayor’s Office of Community Development.

GRANTS REVIEW:

A motion was made by Ms. Fleig to approve minutes of the May 31, 2022 regular meeting. No objections, the motion passed unanimously.

GRANTS:

1. **Juvenile Services** – Louisiana Supreme Court - Families in Need of Services (FINS) – Federal \$63,468.00; Total \$63,468.00

A motion was made by Ms. Fleig and seconded by Ms. Mabry to approve this item as presented. No objections, the motion passed unanimously.

2. **Planning Commission** – Louisiana Office of Cultural Development – Baton Rouge Spanish Town Updated Survey and Story Board – State \$30,000.00; In-Kind \$32,981.45; Total \$62,981.45

A motion was made by Ms. Fleig and seconded by Ms. Mabry to approve this item for application only, amending State amount to \$20,550.00 and In-Kind to \$31,649.45. No objections, the motion passed unanimously.

3. **DHDS/Head Start Program** – Administration of Children and Families –

- A) Cost Of Living Adjustment (COLA) – Federal \$257,091.00; Total \$257,091.00
- B) Quality Improvement – Federal \$62,816.00; Total \$62,816.00

A motion was made by Ms. Fleig and seconded by Mr. Toups to delete these items as the total amounts fall under 10% of the Head Start Grant (10% rule). No objections, the motion passed unanimously.

4. **Mayor’s Office** -

- A) National League of Cities (NLC) – Strong Southern Communities Initiative Micro-Grant for Eden Village – Other \$2,500.00; Total \$2,500.00 (Application Only 5/3/22)

A motion was made by Ms. Smith and seconded by Ms. Charles to approve this item as presented. No objections, the motion passed unanimously.

- B) Baton Rouge Advancing Health Literacy (BRAHL) – Amend Allotment of Positions

A motion was made by Ms. Fleig and seconded by Ms. Mabry to approve this item as presented. No objections, the motion passed unanimously.

CONTRACTS REVIEW:

A motion was made by Ms. Fleig to approve minutes of the May 31, 2022 regular meeting. No objections, the motion passed unanimously.

CONTRACTS:

1. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and Business Systems and Consultants, Inc. to provide document scanning conversion services in a sum not to exceed \$50,000.00 for the term commencing June 1, 2022 and terminating June 31, 2023. **(By: Community Development)**

A motion was made by Ms. Smith and seconded by Ms. Fleig to approve this item contingent upon requirements of the Parish Attorney's Office being met prior to signature. No objections, the motion passed unanimously.

2. Proposed amendment # (1) to the professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and The Lost Power, LLC d/b/a Shanderrick Williams amending the original contract amount of \$42,000.00 with an additional allocation of \$21,500.00 for a new total sum not to exceed \$63,500.00 for the term commencing January 1, 2022 and terminating December 31, 2022. **(By: Community Development)**

A motion was made by Ms. Fleig and seconded by Ms. Smith to approve this item correcting the typographical error in Article VIII: Compensation. No objections, the motion passed unanimously.

3. Proposed amendment # (1) to the professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and Briscoe Investments d/b/a Leonard Briscoe amending the original contract amount of \$53,000.00 with an additional allocation of \$20,000.00 for a new total sum not to exceed \$73,000.00 for the term commencing January 1, 2022 and terminating December 31, 2022. **(By: Community Development)**

A motion was made by Ms. Smith and seconded by Ms. Fleig to approve this item as presented. No objections, the motion passed unanimously.

4. Proposed amendment # (1) to the professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and Jazzika Matthews amending the original contract amount of \$80,000.00 with an additional allocation of \$45,000.00 for a new total sum not to exceed \$125,000.00 for the term commencing January 1, 2022 and terminating December 31, 2022. **(By: Community Development)**

A motion was made by Ms. Fleig and seconded by Ms. Smith to approve this item correcting the typographical error in Article VIII: Compensation. No objections, the motion passed unanimously.

5. Proposed amendment # (1) to the professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and Resilient Recovery Consultants, LLC amending the original contract amount of \$90,000.00 with an additional allocation of \$15,000.00 for a new total sum not to exceed \$105,000.00 for the term commencing January 1, 2022 and terminating December 31, 2022. **(By: Community Development)**

A motion was made by Ms. Fleig and seconded by Ms. Smith to approve this item as presented. No objections, the motion passed unanimously.

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CONTRACTS:

6. Proposed amendment # (2) to the CDBG sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and the Louisiana Black History Hall of Fame for a CDBG assisted public facility improvement program identified as the “Rehabilitation of Lincoln Theater” in an amended amount not to exceed \$739,000.00. **(By: Community Development)**

A motion was made by Ms. Fleig and seconded by Ms. Smith to approve this item as presented. No objections, the motion passed unanimously.

7. Proposed amendment # (1) to that certain CARES Act sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and the Mayor’s Healthy City Initiative which supports the Safe, Hopeful Healthy Baton Rouge Initiative under the CDBG CARES Act extending the term of the agreement to be completed no later than June 30, 2023. **(By: Community Development)**

A motion was made by Ms. Smith and seconded by Ms. Fleig to approve this item as presented. No objections, the motion passed unanimously.

8. Proposed amendment # (1) to the HOPWA sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and Volunteers of America for project activity to extend the completion date of September 30, 2022. **(By: Community Development)**

A motion was made by Ms. Smith and seconded by Ms. Fleig to approve this item as presented. No objections, the motion passed unanimously.

There being no further business before the committee, the meeting adjourned.