

MINUTES
PRELIMINARY GRANTS REVIEW COMMITTEE
CONTRACTS REVIEW COMMITTEE
TUESDAY, MAY 17, 2022
10:00 A.M.
COUNCIL CHAMBERS – ROOM 348

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups, Chairman. The following members were present: Messrs.: Bob Abbott and Joe Toups. Mmes: April Charles, Chelsea Faulk and Vernadine Mabry. Others Present: Mary Hall and Ashley Lane. Recording Secretary: Mary C. Gibbens.

Representatives participating for agenda items: Shamell Lavigne and Ms. Pamela Turner-Stokes – DHDS/OSS; Danette Brown – DHDS/Ryan White, Dr. Kar-Tina Roberts – DHDS/Head Start; Daryl Blacher - Mayor's Office of Community Development.

GRANTS REVIEW:

A motion was made by Ms. Mabry to approve minutes of the May 3, 2022 regular meeting. No objections, the motion passed unanimously.

GRANTS:

No grants for review.

CONTRACTS REVIEW:

A motion was made by Ms. Mabry to approve minutes of the May 3, 2022 regular meeting. No objections, the motion passed unanimously.

CONTRACTS:

1. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Division of Human Development and Services, Office of Social Services, and Big Buddy to provide an eight (8) week career awareness and internship program to twenty-five (25) youth ages 14-16 years old, funded by the Louisiana Work Force Commission, Community Service Block Grant, in the sum not to exceed \$30,000.00 for the term commencing June 1, 2022, and terminating August 1, 2022. **(By: DHDS/OSS)**

A motion was made by Ms. Faulk and seconded by Mr. Abbott to approve this item as presented. No objections, the motion passed unanimously.

2. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Division of Human Development and Services and Samantha D. Kemp to provide day to day management of the operations of the Ryan White Advisory Council, funded through HRSA's Ryan White – Ending the HIV Emergency Relief Grant, in the sum not to exceed \$14,000.00 for the term April 25, 2022, and terminating July 31, 2022. **(By: DHDS/Ryan White)**

A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve this item as presented. No objections, the motion passed unanimously.

3. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Division of Human Development of Services, Head Start and DSSV, Inc. dba "Brightwheel" to provide Child Care Management Software in the sum not to exceed \$18,000.00 for the term commencing May 1, 2022, and terminating April 30, 2023. **(By: DHDS/Head Start)**

A motion was made by Mr. Abbott and seconded by Ms. Faulk to approve this item contingent upon requirements of the Parish Attorney's Office being met prior to signature. No objections, the motion passed unanimously. (To make contract and on-line agreement compliant with Louisiana Law - re: Arbitration, Indemnification and Venue.)

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ADMINISTRATIVE ITEMS:

1. Proposed professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge and the Office of the Public Defender to provide services to the ReCAST Baton Rouge Youth Services Program in the sum not to exceed \$22,000.00 for the term commencing October 1, 2021 and terminating September 29, 2022. **(By: Mayor's Office/ReCAST)**

A motion was made by Ms. Faulk and seconded by Mr. Abbott to approve this item contingent upon review and approval of the Finance Department being met prior to signature. No objections, the motion passed unanimously. (Note: The Finance Department approved the contract via email, see attached; thus contingency has been satisfied.)

2. Proposed amendment # 2 to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **Urban League of Louisiana** revising the term of the completion date for the CARES Act/CDBG human service project - **Resilient Restart EBR: Small Business Micro-grants** to September 30, 2022. **(By: Community Development)**
3. Proposed amendment # 1 to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **The Walls Project** revising the term of completion date for the CDBG public service project – **The Futures Fund: Strengthening EBR Parish's Workforce and Economy Program** to September 30, 2022. **(By: Community Development)**
4. Proposed amendment # 1 to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **Catholic Charities of the Diocese of Baton Rouge, Inc.** revising the term of completion date for the ESG – **St. Patrick's - Sanctuary for Life** to July 31, 2022. **(By: Community Development)**
5. Proposed amendment # 1 to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **Catholic Charities of the Diocese of Baton Rouge, Inc.** revising the term of completion date for the ESG – **Joseph Homes** to July 31, 2022. **(By: Community Development)**

A motion was made by Ms. Faulk and seconded by Mr. Abbott to approve items # (2), # (3), # (4) and # (5) as presented. No objections, the motion passed unanimously.

6. Proposed amendment # 1 to the sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **YWCA Greater Baton Rouge** revising the amount not to exceed \$1,685,971.05, and the term of completion date for the ERAP – Housing Assistance to December 31, 2022. **(By: Community Development)**

A motion was made by Ms. Faulk and seconded by Mr. Abbott to approve this item contingent upon Council approval. No objections, the motion passed unanimously.

There being no further business before the committee, the meeting adjourned.