

**ELECTION COMMITTEE MEETING MINUTES
RETIREMENT BOARD OF TRUSTEES
EMPLOYEES' RETIREMENT SYSTEM OF THE
CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE
MONDAY, MARCH 21, 2022 at 10:00 AM
209 ST. FERDINAND STREET
BATON ROUGE, LA 70802**

Call to Order and Roll call

The meeting was called to order at 10:06 a.m. by Committee Chair Brian Bernard. Ms. Mirza formally called the roll.

Committee members present: Brian Bernard, Lt. Matt Johnson, Chief Britt Hines

Committee members absent: None

Staff Present: Aisha Mirza

Others present and acknowledged None

**1. ADOPT THE RULES FOR THE EMPLOYEE REPRESENTATIVE
ELECTION;**

After discussion of the timeline and updating the rules for the election, Chief Hines motioned to approve the rules with either the original dates in the timeline or the revised dates based on the number of mail out ballots and what the printer can do, Lt. Johnson second the motion and no one opposed. Chief Hines, Lt. Johnson and Mr. Bernard all voted in favor and the motion passed.

2. TAKING ANY ACTION NECESSARY RELATIVE TO THIS ELECTION;

Committee members reviewed the rules for election as well as election calendar, memorandum, nomination form and ballot. Discussion took place regarding the calendar and timeline for voting. Lt. Johnson and Chief Hines discussed doing electronic voting in the future. Ms. Mirza explained that the timeline presented was not sufficient time for the printer and proposed new dates for ballot mail out and related dates. Ms. Mirza noted this would still be able to be heard and confirmed at the May 26, 2022 Retirement Board Meeting and the new member would be starting May 26, 2022 if no run-off was required.


Mr. Bernard can pull the addresses on file for the election and there was discussion about sending out FYI emails prior to the timeline of events to allow time for employees to update mailing dates and to email out to all city-parish staff not just directors and managers.

Ms. Mirza mentioned that the minutes from the last committee meeting still need to be reviewed and approved. Mr. Barnard suggested to the committee to review the minutes in order to make a motion. Lt. Johnson made a motion to approve the minutes as presented and Chief Hines second the motion and no one opposed. Chief Hines, Lt. Johnson and Mr. Bernard all voted in favor and the motion passed.

Mr. Bernard requested a motion to adjourn at 10:45, Lt. Johnson made a motion to adjourn and Chief Hines second the motion, no one opposed and the motion passed.

3. ADJOURN.

Committee adjourned at 10:45 a.m.


BRIAN BERNARD, CHAIRMAN
ELECTION COMMITTEE TO RETIREMENT BOARD OF TRUSTEES


JAMES A. MACK
RETIREMENT ADMINISTRATOR