

MINUTES

**PRELIMINARY GRANTS REVIEW COMMITTEE
CONTRACTS REVIEW COMMITTEE
TUESDAY, FEBRUARY 28, 2023
10:00 A.M.
COUNCIL CHAMBERS – ROOM 348**

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups, Chairman. The following members were present: Messrs.: Joe Toups. Mmes: April Charles, Chelsea Faulk, Vernadine Mabry and Lisa Smith. Others Present: Jonathan Alford, Leah Fleig, Erica Hardnett, Kaleb Harmon, and Jeanine Romero. Recording Secretary: Mary Gibbens

Representatives participating for agenda items: Harry St. Pierre – Mayor’s Office of Homeland Security and Emergency Preparedness; Sgt. Vanpheng Nitchin – Police Department; Cheryl Ford – Dr. Martin L. King, Jr. Community Center; Ted Stephens – Department of Environmental and Charles Caballero – Bonton Associates; Danette Brown – DHDS/Ryan White; Daryl Blacher and Debra Holden – Mayor’s Office of Community Development; Marlee Pittman – Mayor’s Office.

GRANTS REVIEW:

A motion was made by Ms. Mabry to approve minutes of the February 14, 2023 regular meeting. No objections, the motion passed unanimously.

GRANTS:

1. **Mayor’s Office of Homeland Security and Emergency Preparedness** – FEMA Hazard Mitigation Grant Program (HMGP)
 - A) 4277-143 Hurricane Creek at Plank Road Streambank Stabilization Phase I – Federal (Additional Funding) \$23,100.00; New Total \$228,055.00
 - B) 4277-142 Port Hudson Pride Road Streambank Stabilization Phase I – Federal (Additional Funding) \$68,629.00; New Total \$485,941.00

A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve items # 1 (A) and (B) as presented. No objections, the motion passed unanimously.

2. **Police Department** – Bureau of Justice Assistance –
 - A) BJA FY 2023 Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program – Aerial Camera Replacement Program - (Application Only) – Federal \$500,000.00; Total \$500,000.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item for application. No objections, the motion passed unanimously.

- B) 2022 Byrne Justice Assistance Grant (JAG) Sheriff’s Office Awarded \$210,193.00 with 50/50 Split – Federal \$105,096.50; Total \$105,096.50

A motion was made by Ms. Smith and seconded by Ms. Charles to approve this item as presented. No objections, the motion passed unanimously.

3. **Dr. Martin L. King, Jr. Community Center** – Walmart Foundation – Local Community Contribution – Community Outreach – Other (Walmart Foundation) \$5,000.00; Total \$5,000.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of a city-parish line item budget. No objections, the motion passed unanimously.

CONTRACTS: (continued)

4. **Department of Environmental Services** – State of Louisiana, Office of Community Development – Water Sector Program (WSP) – State \$5,000,000.00; Total \$5,000,000.00

A motion was made by Ms. Faulk and seconded by Ms. Smith to approve this item contingent upon receipt of city-parish line item budget. No objections, the motion passed unanimously.

CONTRACTS REVIEW:

A motion was made by Ms. Mabry to approve minutes of the February 14, 2023 regular meeting. No objections, the motion passed unanimously.

CONTRACTS:

1. Proposed grant funded sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Baton Rouge Police Department and 100 Black Men of Metropolitan Baton Rouge, Ltd. with funding through the Bureau of Justice (BJA) for the FY20 Project Safe Neighborhood Grant Program for the project entitled “FY 20 Baton Rouge Police PSN Rapid Response Task Force” in the sum not to exceed \$39,360.00 for the term commencing September 1, 2022, and terminating September 30, 2023. **(By: Police Department)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.

2. Proposed amendment # (4) to the sub-recipient contract between the City of Baton Rouge, Parish of East Baton Rouge and Capitol City Family Health Clinic to increase the amount of compensation for Part A services and administrative fees by \$27,590.00 for a new total amount of \$1,581,540.00. **(By: DHDS/Ryan White)**
3. Proposed amendment # (1) to the sub-recipient contract between the City of Baton Rouge, Parish of East Baton Rouge and Capitol City Family Health Clinic increasing the 2022-2023 Ryan White Ending the HIV Epidemic grant year amount of compensation MAI funding and administrative fees by \$33,000.00 to the current contract amount of \$175,000.00 for a new total amount of \$208,000.00. **(By: DHDS/Ryan White)**
4. Proposed amendment # (1) to the sub-recipient contract between the City of Baton Rouge, Parish of East Baton Rouge and Volunteers of America South Central Louisiana increasing the 2022-2023 Ryan White Ending the HIV Epidemic grant year amount of compensation for Part A services and administrative fees by \$88,000.00 to the original contract amount of \$132,770.28 for a new total amount of \$220,770.28. **(By: DHDS/Ryan White)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve items # (2), # (3), and # (4) as presented. No objections, the motion passed unanimously.

5. Proposed agreement between the City of Baton Rouge, Parish of East Baton Rouge and Habitat for Humanity of Greater Baton Rouge, Inc. for the use of HOME Investment Partnerships Program (HOME) funds for the construction of four (4) single family housing three (3) bedroom units on vacant residential lots on Progress Street and North 31st St, Baton Rouge, LA 70802 to be identified as Progress Park Housing Development in the amount of \$388,500.00 with the start of construction August 1, 2023 with completion December 31, 2024. **(By: Office of Community Development)**

A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item contingent upon review of the Parish Attorney’s Office and the addition of the required federal clauses. No objections, the motion passed unanimously.

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CONTRACTS: (continued)

6. Proposed grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Mayor's Department of Community Development and Baton Rouge Advancing Health Literacy (BRAHL) grant and Guillory Consulting and Analytical Services to conduct an outcome evaluation of Year One (1) grant activities and vendor activities with a final report for a total contract amount of \$40,000.00 with disbursement of \$4,500.00 for the month of February, and \$8,875.00 for the months of March, April, May and June, 2023. **(By: Office of Community Development)**

A motion was made by Ms. Smith and seconded by Ms. Mabry to approve this item contingent upon the state minimum insurance requirements be included in Attachment B. No objections, the motion passed unanimously.

There being no further business before the committee, the meeting adjourned.