

**MINUTES**  
**PRELIMINARY GRANTS REVIEW COMMITTEE**  
**CONTRACTS REVIEW COMMITTEE**  
**TUESDAY, FEBRUARY 15, 2022**  
**10:00 A.M.**  
**COUNCIL CHAMBERS – ROOM 348**

The Preliminary Grants and Contracts Review Committee meeting was called to order by Mr. Toups. The following members were present: Messrs.: Joe Toups. Mmes: Chelsea Faulk, Ashley Lane, Vernadine Mabry and Lisa Smith. Others present: Leah Fleig and Jeanine Romero. Recording Secretary: Mary C. Gibbens.

Representatives participating for agenda items: Harry St. Pierre – Mayor’s Office of Homeland Security and Emergency Preparedness; Philip Gore – Workforce Innovation and Opportunity Act; Danette Brown – DHDS/Ryan White Program; Dr. Kar-Tina Brown – DHDS/Head Start; Stephen Long – Building and Grounds.

**GRANTS REVIEW:**

**A motion was made by Ms. Mabry to approve minutes of the February 1, 2022 regular meeting. No objections, the motion passed unanimously.**

**GRANTS:**

1. **EBR Parish Mayor’s Office of Homeland Security and Emergency Preparedness** – FEMA/GOHSEP – Flood Mitigation Assistance (FMA) Grant Program FY 2021 – (Application Only) – Federal \$9,193,752.60; Other (Homeowner) \$287,239.40; Total \$9,480,992.00

**A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve this item for application only. No objections, the motion passed unanimously.**

2. **Workforce Innovation and Opportunity Act (WIOA)** – Hurricane Ida Disaster Recovery Dislocated Worker Grant (DDWG) – Federal \$277,368.00; Total \$277,368.00

**A motion was made by Ms. Faulk and seconded by Ms. Lane to approve this item as presented. No objections, the motion passed unanimously.**

3. **DHDS/OSS/Ryan White Program** –

- A) Fiscal Year 2022 HIV Emergency Relief Grant Program, Ryan White Part A Partial Notice of Award – Federal \$1,487,305.00; Total \$1,487,305.00
- B) Ending the HIV Epidemic Partial Notice of Award – Federal \$236,250.00; Total \$236,250.00

**A motion was made by Ms. Faulk and seconded by Ms. Lane to approve items # 3 (A) and (B) contingent upon receipt of the line item budget. No objections, the motion passed unanimously.**

4. **Police Department** – Louisiana Highway Safety Commission (Application Only) – State \$994,420.00; Total \$994,420.00

**A motion was made by Ms. Faulk and seconded by Ms. Mabry to approve this item for application only. No objections, the motion passed unanimously.**

**CONTRACTS REVIEW:**

**A motion was made by Ms. Mabry to approve minutes of the February 1, 2022 regular meeting. No objections, the motion passed unanimously.**

**CONTRACTS:**

1. Proposed grant funded agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Baton Rouge Police Department and **Envisage Research and Analytics** to serve as the research partner and evaluator for the “Capital Area Community Camera Share Program” project in the sum not to exceed \$30,000.00 for the effective date of the grant December 1, 2019 to November 30, 2022. **(By: Police Department)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item contingent upon requirements of the Parish Attorney’s Office being met prior to signature. No objections, the motion passed unanimously.**

2. Proposed amendment # (1) to the professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge and Health Access, LLC D/B/A Health Access to increase the amount of compensation by \$3,000.00 from the original amount of \$47,750.00 to a new total amount of \$50,750.00. **(DHDS/Ryan White)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented, and noting that the item will need Council approval as it has exceeded the \$50,000.00 threshold. No objections, the motion passed unanimously.**

3. Proposed grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Division of Human Development & Services, Head Start and **Dynamic Therapy Specialists, LLC** to provide speech and hearing screenings for the EBR Head Start Program in the sum not to exceed \$15,000.00 at a rate of \$15.00 per child payable on a monthly basis for the term of this contract commencing March 1, 2022 and terminating December 31, 2022. **(By: DHDS/Head Start)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item as presented. No objections, the motion passed unanimously.**

4. Proposed grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge on behalf of the Division of Human Development & Services, Head Start and **SSA Consultants, LLC** to provide planning, evaluation, and recommendations of best practices to ensure alignment of the program implementation to the Head Start Performance Standards in Program Management in the sum not to exceed \$32,350.00 at a rate of \$250.00 per hour payable on a monthly basis for the term of this contract commencing March 1, 2022 and terminating December 31, 2022. **(By: DHDS/Head Start)**

**A motion was made by Ms. Smith and seconded by Ms. Lane to approve this item as presented. No objections, the motion passed unanimously.**

**ADMINISTRATIVE MATTER:**

1. Proposed grant funded architectural services agreement between the City of Baton Rouge, Parish of East Baton Rouge and BE-CI, Inc. and Neal Johnson, LLC, A Joint Venture to provide architectural design services in connection with EBR Parish City Hall Wind Retrofit in an amount of \$707,945.00, effective upon execution of the agreement. **(By: Building and Grounds - Architectural Services)**

**A motion was made by Ms. Smith and seconded by Ms. Faulk to approve this item contingent upon receipt of the signed award letter; attachment of the required federal clauses, and reference of attachment of the required clauses in body of contract. No objections, the motion passed unanimously.**

**There being no further business before the committee, the meeting adjourned.**