



Baton Rouge TGA Ryan White Advisory Council Meeting Minutes

Date: Thursday, February 10, 2022

Location: Video/Teleconference

Time: 3:00 p.m.

Chairperson: Sharon Decuir

BRTGA Advisory Council members present:

- | | |
|-------------------|-----------------------|
| 1. Gjvar Payne | 6. Cletis Tucker |
| 2. Sonya Milliman | 7. Sonya Jackson |
| 3. Sharon Decuir | 8. Chambolyn Terrance |
| 4. Alexis Powell | 9. Carmen Williams |
| 5. Charles Jean | |

COMMUNITY Members:

- | | |
|----------------------|------------------------|
| 1. Kim Thomas | 5. Mathilde Silverberg |
| 2. Charles Jean | 6. Keneisha Keener |
| 3. Elizabeth Roberts | 7. Jessica W. |
| 4. Tyrenne Bridges | |

BRTGA Advisory Council Members absent: Kelli Collins (unexcused)

BRTGA Advisory Council Staff present: Samantha Kemp

RW Part A Staff present:

- | | |
|--------------------|-------------------|
| 1. Danette Brown | 4. Lori Honore |
| 2. Latoya Winfrey | 5. Anisha Winfrey |
| 3. Krissi Crumpton | |

I. Call to Order

The meeting was called to order by Sharon Decuir at 3:05 p.m.

• Welcome/Mission Statement:

Sharon Decuir welcomed attendees and read the BRTGA RW Advisory Council's Mission Statement.

• Roll Call/Quorum Declaration:

Sonya Milliman conducted the roll call. Quorum was NOT declared.

Sharon called a reset for 2 minutes Paused so that more attendees could join correct link.

Sharon called for roll to be redone and Quorum was met.

• Adoption of the December 2021/January 2022 Agenda:

Motion to adopt Agendas was made by Gjvar Payne for both agendas and seconded by Sonya Milliman.

• Adoption of the December 2021/January 2022 Minutes:

Motion to adopt Minutes was made by Gjvar Payne for both minutes and seconded by Sonya Milliman.

• Adoption of the February 2022 Agenda:

Motion to adopt Agenda was made by Sonya Milliman and seconded by Cletis Tucker.

II. Report from Ryan White Part A Recipient- presented by Danette Brown

A. Carryover Funds for EHE

- Funding from years 2020 and 2021 can be carried over for use in 2022.
- At the end of the grant cycle, providers are allowed to carryover funds for use in current year.

B. RFP for EHE and Ryan White

- The purchasing department does not have the capacity to release an RFP at this time.
- We are currently waiting for a time frame on extending current provider contracts.
- HRSA and other departments have been contacted for further guidance.
- We do know that the contract will be extended, however, it is not clear for how long it will be.
- Ryan White is hoping to release an RFP this year.

C. Pharmacy Medications

- Providers can fill LTAP or EFA meds for 90 days, instead of 30 days. This has been updated from patients previously only being able to get a 30 day supply due to this being an emergency medication.
- Due to barriers with transportation and COVID, the program wants patients to be able to get a 90 day supply and have the medications that they need.

D. Low Barrier Health Models

- The week of February 13, providers will go through low barrier health model assessment and training.
- The assessment will give an opportunity to review if there are some barriers in place that they may not realize are there.
- An example would be the call tree. When a patient calls, and they have to go through several prompts and questions, to be able to speak to a staff member.
- Another example of a barrier could be clinic hours. Does the patient have access to a provider after hours?
- The assessment and training will give us an opportunity to put a system in place with each provider, review circumstances of why barriers may have been set, and what we can do help.

E. Housing and EFA (March/April)

- At this time, we are allowed to use grants to issue utility assistance for March and potentially April, if requested in March.

F. Fiscal Site Visit

- Fiscal Site visit is coming up.
- Three organizations will be audited the week of February 13.
- The remaining 2 organizations will be completed in March.

G. EHE Work Plan Year 3

- Grantee's office has received a few requests to see the work plan at this point, so it a copy will be sent out.
- Ms. Danette is hoping to show the work plan during the March Advisory Council meeting.
- The EHE ad-hoc committee will be able to provide input on the work plan.

H. Cabenuva

- Seeking to get an idea on how many patients are using it.
- Asking for providers to send information on the patients currently using it.
- Cabenuva is not on the formulary at this time. Obtaining information on patients using it will help us determine what we need to do in regards to it.

- Ms. Danette has reached out to the manufacturers to get literature on the medicine. She has not received any response. An update will be given when she hears back.

I. Newly Diagnosed Needs Assessment Survey

- Survey is being completed for persons diagnosed within the last 12 months.
- Providers will receive an e-mail regarding this.
- Gift cards have come in.
- Kendra Jackson (Rapid Start, state of LA) is collaborating on this effort with us.
- Surveys can be taken online or via hardcopy (pen and paper).
- Newly Diagnosed Needs Assessment Surveys are funded under the EHE grant.

III. Acceptance into Learning Collaborative

Sharon- We were elected & accepted into a learning collaborative through HERSA with other Advisory Councils around the country, she thanked Samantha for doing the application.

Learning how we can function, work and ensure our Ryan White is being administered above and beyond.

Gjvar-Best practices to be administered for recruitment in priority populations and how to retain membership.

IV. Committees

- | | |
|--|---|
| • Membership Committee Chair- Gjvar Payne | Meeting 3 rd Friday @ 3pm |
| • EHE Committee Chair-Alexis Powell | Meeting 3 rd Friday @ 3:30pm |
| • Allocation Committee Chair- Sonya Jackson | Meeting TBA |
| • Strategic Planning Com. Chair-Chambolyn Terrance | Meeting 3 rd Thursday @ 2pm |

V. Elections/Voting

Samantha sent out the ballots-

Danette stated someone asked what we were voting on and Samantha explained we had a special election the last year in November and that the regular terms are March 2022 and March 2023, so we had to hold our regular elections now.

Executive Committee stays the same:

Chair- Sharon Decuir

Vice Chair- Gjvar Payne

Secretary- Sonya Milliman

Member at Large- Alexis Powell

VI. Ethics/Sexual Harassment Training

Samantha- Ethics/Sexual Harassment Training is due by our March Advisory Council meeting, March 10th @ 3pm, save a copy and email them to Samantha.

VII. Public Comments:

- Kim Thomas – HIV Community Liaison w/Merck & Co. I am replacing Kieta Muteffa temporarily until position is filled. Please contact me if you would like any learning programs for your staff or consumer support groups, in person or remote, with or without food. Contact information is Kim.butler@merck.com or 404-242-5238
- Keneisha Keener - Open Health February 19th 2pm-6pm, Krewe of Oshun, Mardi Gras & Festival, they will be providing on sight rapid testing, will forward flyer.

Please Note:

- All advisory Council meetings are recorded for minute purposes. Please be mindful when stating personal information (**name or HIV status**) as anyone (**members of the media**) including can ask to listen to recordings as it will be public record due to the Open Meetings Act. If you would like your health status known, but do not wish to state your name, you can simply say: **“I am a person living with HIV”**, before stating your opinion.
- If you are representing an organization, please give the name of the organization.
- If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as a representative of your organization.
- Individuals can also submit written comments to the Advisory Council Coordinator who will read the comments on behalf of the individual at this point in the meeting.
- All information from the public must be provided in this portion of the meeting.

Meeting Adjourned at 3:53.