MINUTES
CITY-PARISH PERSONNEL BOARD
REGULAR MEETING
January 27, 2022

Board Members Attending:

- Anna Andrews
- Leslie Austin
- Etta Harris
- Pamela Patton
- Kenyetta Sewell

Staff Attending:

- Brian K. Bernard, MPA, PHR, SHRM-CP, Secretary to the Personnel Board (HR)
- Micheline D. Millender, MPA, Employee Relations Manager (HR)
- Chaucer Tademy, MPA Personnel Board Recorder (HR)
- Dawn Guillot, Esq., Senior Special Assistant Parish Attorney (PAO)
- Michael Remson, Esq., Personnel Board Attorney

Regrets:

None.

Agenda:

1) CALL TO ORDER
2) ROLL CALL
3) OPPORTUNITY FOR PUBLIC COMMENT
4) APPROVAL OF AGENDA
5) APPROVAL OF THE DECEMBER 9, 2021 MEETING MINUTES
6) REVIEW SCHEDULE OF UPCOMING HEARINGS
7) UPDATE ON COURT PROCEEDINGS
8) ADMINISTRATIVE MATTERS
   a.) ELECTION OF 2022 BOARD CHAIRMAN
   b.) 2022 PERSONNEL BOARD DATES
9) ADJOURNMENT

With a quorum present, the meeting was called to order at 9:17 a.m.

I. Approve the agenda of the January 27, 2022 Personnel Board Meeting:

No Discussion Occurred.
Ms. Kenyetta Sewell moved to approve the agenda of the January 27, 2022 meeting. Ms. Leslie Austin seconded the motion. With no further discussion or opposition, the motion carried.

II. Approve the minutes of the December 9, 2021 Personnel Board meeting:

No discussion occurred.

Ms. Ettta Harris moved to approve the minutes of the December 9, 2021 meeting. Ms. Pamela Patton seconded the motion. With no further discussion or opposition, the motion carried.

III. Review Schedule of Upcoming Personnel Board Hearings:

Ms. Micheline Millender Employee Relations Manager (HR), reviewed the list of upcoming hearings and appeal requests.

List of Upcoming Personnel Board Hearings:

Lisa Olson (EMS) - Demotion - March 31, 2022

Current List of Unscheduled Hearings

None.

List of Request for Hearings:

None.

List of Request for Continuances:

None.

IV. Update on Court Proceedings:

Micheline Millender on behalf of Ms. Dawn Guillot (PAO), updated the board on current court proceedings. Ms. Millender advised:

David Campagna Matter (Finance):

Judge Trudy White issued a ruling remanding the requests for hearing to the Board and directing the Board to grant hearings in both matters. Campagna’s termination request is also still pending. The City/Finance Department has not decided if it will appeal the ruling.

Benjamin Woods Matter (EMS):

19th JDC set to hear arguments on the merits of the case on February 10, 2022.

Lawrence Potier Matter (DHDS):

Matter pending before the 1st Circuit Court of Appeals. No deadlines have been set.

In each of the above matters, Dawn Guillot represents the appointing authorities and the City-Parish through the Parish Attorney’s Office. Mr. Remson represents the Personnel Board and is fully aware of all activities concerning these matters.

V. Administrative Matters:

i. Election of 2022 Chairman
Ms. Leslie Austin moved to nominate Ms. Anna Andrews for the 2022 Board Chairman. Ms. Etta Harris seconded the motion. With no further discussion or opposition, Mr. Brian Bernard, Secretary to the Board called for a motion to vote on 2022 Board Chairman.

Discussion occurred.

The vote was unanimous 5 – 0, and the motion passed

ii. 2022 Personnel Board Dates

Ms. Millender asked board members to set dates for the 2022 Personnel Board meeting schedule.

Discussion occurred.

Board voted to set 2022 Personnel Board meetings to the 2nd Thursday of each month.

VI. Adjournment:

Ms. Anna Andrews moved to adjourn. Ms. Etta Harris seconded the motion. With no opposition, the motion carried and the meeting was adjourned.

There being no further business, the meeting was adjourned at 9:40 a.m. The next City-Parish Personnel Board Regular Meeting is scheduled on Thursday, February 10, 2022 at 9:00 a.m.

Anna P. Andrews
City-Parish Personnel Board Chairman

Brian K. Bernard, MPA, PHR, SHRM-CP
Secretary to the Personnel Board