

MINUTES
CITY-PARISH PERSONNEL BOARD
REGULAR MEETING

January 12, 2023

Board Members Attending:

- Anna Andrews
- Leslie Austin
- Pamela Patton
- Kenyetta Sewell

Staff Attending:

- Brian K. Bernard, MPA, PHR, SHRM-CP, Secretary to the Personnel Board (HR)
- Micheline Millender, Employee Relations Manager (HR)
- Chaucer Tademy, MPA Personnel Board Recorder (HR)
- Michael Remson, Esq., Personnel Board Attorney
- Elena Branzaru, Esq., Personnel Section Chief (PAO)
- Sean M. Johnson, Chief Architect, Buildings and Grounds (DPW)
- Joseph R. Butler, Director of Buildings and Grounds (DPW)

Regrets:

- Etta Harris

Agenda:

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) OPPORTUNITY FOR PUBLIC COMMENT
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF THE DECEMBER 8, 2022 MEETING MINUTES
- 6) REVIEW SCHEDULE OF UPCOMING HEARINGS
- 7) UPDATE ON COURT PROCEEDINGS
- 8) ADMINISTRATIVE MATTERS
 - i. REQUEST FOR HEARING - STEPHEN LONG (DPW - DEPT. OF BUILDINGS AND GROUNDS)
 - ii. 2023 PERSONNEL BOARD DATES
 - iii. ELECTION OF 2023 BOARD CHAIRMAN
 - iv. ANNUAL COMPLIANCE TRAINING REMINDER
- 9.) ADJOURNMENT

With a quorum present, the meeting was called to order at 9:15a.m.

I. Approve the agenda of the January 12, 2023 Personnel Board Meeting:

No Discussion Occurred.

Ms. Kenyetta Sewell moved to approve the agenda of the January 12, 2023. Ms. Pamela Patton seconded the motion. With no further discussion or opposition, the motion carried.

II. Approve the minutes of the December 8, 2022 Personnel Board meeting:

No discussion occurred.

Ms. Pamela Patton moved to approve the minutes of the December 8, 2022 meeting. Ms. Leslie Austin seconded the motion. With no further discussion or opposition, the motion carried.

III. Review Schedule of Upcoming Personnel Board Hearings:

Ms. Micheline Millender Employee Relations Manager (HR), reviewed the list of upcoming hearings and appeal requests.

List of Upcoming Personnel Board Hearings:

None.

Current List of Unscheduled Hearings

None.

List of Request for Hearings:

Stephen Long (DPW) - 4 Day Suspension - December 8, 2022

Deborah Morris (Constable) - 2 Day Suspension - TBD

Sharon Knighten (DHDS) - 4 Day Suspension - TBD

List of Request for Continuances:

None.

IV. Update on Court Proceedings:

Elena Branzaru on behalf of Ms. Dawn Guillot (PAO), updated the board on current court proceedings. Ms. Branzaru advised:

David Campagna Matter (Finance):

Oral arguments were heard on November 1, 2022. Elena Branzaru handled them on behalf of the City-Parish Finance department. No ruling has been issued in the matter.

Lawrence Potier Matter (DHDS):

The 1st circuit issued its ruling upholding the personnel board and District court's judgments. They both upheld the City's demotion and a 5-Day suspension. Matter considered closed and settled and no further action required.

Benjamin Woods Matter (EMS):

The Woods matter is on appeal by City-Parish EMS from judge's ruling overturning the Board's decision to uphold the termination.

In each of the above matters, Dawn Guillot and/or Elena Branzaru, represents the appointing authorities and the City-Parish through the Parish Attorney's Office. Mr. Remson represents the Personnel Board and is fully aware of all activities concerning these matters.

V. Administrative Matters:

i. Request for Hearing - Stephen Long (DPW)

Mr. Steven Long made his appeal to the Board, by requesting a hearing for a 4 - day suspension he received on July 7, 2022. Ms. Elena Branzaru, and Mr. Joseph Butler, Department of Building and Grounds director for DPW - Buildings and Grounds made the City's counter arguments to uphold the 4-day suspension.

Discussion occurred.

Ms. Anna Andrews moved to grant Mr. Long a hearing to appeal the 4 day suspension. Ms. Kenyetta Sewell seconded the motion. Mr. Mike Remson, Personnel Board Attorney called for a vote. The vote was 2 - 2, and the motion failed. Mr. Long's request for a hearing was denied.

ii. 2023 Personnel Board Meeting Schedule

Ms. Millender asked board members to set dates for the 2023 Personnel Board meeting schedule.

Discussion occurred.

Board voted to set 2023 Personnel Board meetings to the 2nd Thursday of each month.

iii. Election of the 2023 Board Chairman

Ms. Leslie Austin moved to nominate Ms. Anna Andrews for the 2023 Board Chairman. Ms. Pamela Patton seconded the motion. With no further discussion or opposition, Mr. Mike Remson, Personnel Board Attorney called for a motion to vote on 2023 Board Chairman.

Discussion occurred.

The vote was unanimous 3 - 0, and the motion passed. Ms. Anna Andrews will serve as the 2023 Personnel Board Chairman.

VI. Adjournment:

Ms. Leslie Austin moved to adjourn. Ms. Pamela Patton seconded the motion. With no opposition, the motion passed, and the meeting was adjourned.

There being no further business, the meeting was adjourned at 10:57 a.m. The next City-Parish Personnel Board Regular Meeting is scheduled on Thursday, February 9, 2023 at 9:00 a.m.



Anna P. Andrews
City-Parish Personnel Board Chairman



Brian K. Bernard, MPA, PHR, SHRM-CP
Secretary to the Personnel Board