



BATON ROUGE
METROPOLITAN AIRPORT
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AGENDA

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, SEPTEMBER 18, 2018
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.

PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. APPROVAL OF THE MINUTES OF THE SPECIAL / RETREAT MEETING OF AUGUST 7, 2018.
5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 7, 2018.
6. RESOLUTION RECOMMENDING AN AMENDMENT TO THE CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE TRAVEL ORDINANCE SO AS TO INCENTIVIZE USE OF THE BATON ROUGE METROPOLITAN AIRPORT FOR ANY AIR TRAVEL WHILE TRAVELING ON CITY/PARISH BUSINESS. BY: CHAIRMAN.
7. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE AN AMENDMENT TO THE COVALENT LOGIC PROFESSIONAL SERVICES CONTRACT FOR CREATIVE PRODUCTION SERVICES IN CONNECTION WITH THE BTR NEW AIR SERVICE INCENTIVE IN THE AMOUNT NOT TO EXCEED \$35,000.00. BY: INTERIM DIRECTOR OF AVIATION.
8. AUTHORIZATION TO EXECUTE A CONSENT TO ASSIGNMENT AND ASSUMPTION OF THE LEASE AGREEMENT FROM EXPRESSJET AIRLINES, INC. TO SKYWEST AIRLINES, INC. BY: INTERIM DIRECTOR OF AVIATION.
9. AUTHORIZING THE CITY OF BATON ROUGE/PARISH OF EAST BATON ROUGE ON BEHALF OF THE GREATER BATON ROUGE AIRPORT DISTRICT TO ACQUIRE THROUGH PURCHASE, EXCHANGE AND/OR INSTITUTION OF EXPROPRIATION PROCEEDINGS AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REQUIRED IN CONNECTION WITH THE ACQUISITION OF LAND NECESSARY FOR THE PROJECT ENTITLED RUNWAY 13/31 SAFETY AREA/RPZ IMPROVEMENTS BEING PROJECT NUMBER A.I.P. NO. 3-22-0006-110/112. BY INTERIM DIRECTOR OF AVIATION.

10. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH ROSIE'S GOURMET POPCORN, LLC TO OPERATE A POPCORN KIOSK IN THE TERMINAL BUILDING FOR A PERIOD OF SIX (6) MONTHS, WITH TWO (2), ONE (1) YEAR MUTUAL OPTIONS TO RENEW AT A MINIMUM MONTHLY GUARANTEE OF \$750.00 PER MONTH OR 15% OF GROSS REVENUES WHICHEVER IS GREATER. BY: INTERIM DIRECTOR OF AVIATION.
11. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH CK HEALTHY VENDING, LLC TO PLACE A HEALTHIER 4U VENDING MACHINE IN THE TERMINAL BUILDING FOR A PERIOD OF ONE (1) YEAR, WITH ONE (1) YEAR MUTUAL OPTION TO RENEW AT A MINIMUM MONTHLY GUARANTEE OF \$300 PER MONTH OR 15% OF GROSS REVENUES WHICHEVER IS GREATER. BY: INTERIM DIRECTOR OF AVIATION.
12. AUTHORIZATION TO APPROPRIATE \$400,000 FROM THE AIRPORT'S CAPITAL IMPROVEMENTS CASH ACCOUNT TO BE PLACED IN THE NORTH GENERAL AVIATION DEVELOPMENT PROJECT ACCOUNT TO FUND THE INSTALLATION OF CABLE FOR THE FAA ANTENNAS. BY: INTERIM DIRECTOR OF AVIATION.
13. AUTHORIZATION TO APPROPRIATE \$600,000 FROM THE AIRPORT'S CAPITAL IMPROVEMENTS CASH ACCOUNT TO BE PLACED IN THE CELL PHONE PARKING LOT PROJECT TO FUND THE CONSTRUCTION OF THE LOT. BY: INTERIM DIRECTOR OF AVIATION.
14. AUTHORIZATION TO APPROPRIATE \$500,000 FROM THE AIRPORT'S CAPITAL IMPROVEMENTS CASH ACCOUNT TO BE PLACED IN THE AIRFIELD PAVEMENT REPAIR PROJECT TO FUND REPAIRS TO THE RUNWAYS, TAXIWAYS AND APRONS. BY: INTERIM DIRECTOR OF AVIATION.
15. AUTHORIZATION TO APPROPRIATE \$200,000 FROM THE AIRPORT'S CAPITAL IMPROVEMENTS CASH ACCOUNT TO BE PLACED IN THE COMMON USE TERMINAL EQUIPMENT (CUTE) PROJECT TO FUND THE PURCHASE AND INSTALLATION OF EQUIPMENT AND SOFTWARE TO BE USED BY THE AIRLINES. BY: INTERIM DIRECTOR OF AVIATION.
16. ACCEPTING THE BIDS RECEIVED FOR THE SOUTH GENERAL AVIATION APRON REHABILITATION PROJECT. BY: INTERIM DIRECTOR OF AVIATION.

Engineer's Estimate: \$4,045,000.00

<u>Bidders</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Total</u>
Barriere Construction Co., LLC	\$3,711,296.25	\$ 53,059.50	\$ 91,125.00	\$3,855,480.75
Coastal Bridge Company, LLC	\$4,469,174.26	\$130,608.00	\$ 85,050.00	\$4,684,832.26
Barber Brothers Contracting Co., LLC	\$4,913,582.35	\$ 65,304.00	\$291,600.00	\$5,270,486.35
R. J. Daigle and Sons Co., Inc.	\$5,487,601.61	\$ 71,099.73	\$240,506.82	\$5,799,208.16

17. STATUS REPORT – Report will be given at the September meeting.
18. PUBLIC RELATIONS REPORT – Report will be given at October meeting.
19. FINANCIAL REPORT – Report will be given at the September meeting.
20. BUSINESS DEVELOPMENT REPORT - Report will be given at the November meeting.

21. ADMINISTRATIVE MATTERS.

22. ADJOURN.