

**AGENDA**  
**\*\*Revised**  
**PRELIMINARY GRANTS REVIEW COMMITTEE**  
**CONTRACTS REVIEW COMMITTEE**  
**THURSDAY, JANUARY 5, 2023**  
**10:00 AM**  
**CITY HALL, COUNCIL CHAMBERS, ROOM 348**

**GRANTS REVIEW:**

1. Approve minutes of the December 20, 2022 regular meeting.

**GRANTS:**

1. **Police Department** – Louisiana Commission on Law Enforcement (LCLE) – 2021 Byrne Justice Assistance Grant (JAG) – Digital Forensic Analysis - (Award) – Federal \$24,164.00; Total \$24,164.00
2. **DHDS/Ryan White** – Health Resources and Service Administration - Ending the HIV Epidemic Grant – Federal \$1,035,754.00; Total \$1,035,754.00

**CONTRACTS REVIEW:**

1. Approve minutes of the December 20, 2022 regular meeting.

**CONTRACTS:**

1. Proposed grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Division of Human Development & Services, Head Start and **Debra D. Selvage** to transfer data from paper application to electronic files in designated date system for the Head Start Program in an amount not to exceed \$27,600.00 payable at a rate of \$2,300.00 on monthly basis for the term commencing January 1, 2023 and terminating December 31, 2023. **(By: DHDS/Head Start) (Deferred from 12/20/22 PGRC meeting)**
2. Proposed grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Division of Human Development & Services, Head Start and **Akeda N. Douglas** to transfer data from paper application to electronic files in designated date system for the Head Start Program in an amount not to exceed \$27,600.00 payable at a rate of \$2,300.00 on monthly basis for the term commencing January 1, 2023 and terminating December 31, 2023. **(By: DHDS/Head Start) (Deferred from 12/20/22 PGRC meeting)**
3. Proposed amendment # (2) to the grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and **Briscoe Investments d/b/a Leonard Briscoe** increasing the amount of compensation by \$73,000.00, not to exceed \$146,000.00. **(By: Mayor's Office of Community Development) (Deferred from 12/20/22 PGRC meeting)**
4. Proposed grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Division of Human Development and Services and **Health Access, LLC** for technical assistance services rendered to the DHDS Ryan White Program for the term commencing January 13, 2023 and upon completion of this project estimated at February 28, 2023, in an amount not to exceed \$23,000.00 at a rate of \$105.00 per hour. **(By: DHDS/Ryan White)**
5. Proposed amendment # (4) to the grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Office of Community Development and **YWCA Greater Baton Rouge** to provide administrative and case management assistance with the Emergency Rental Assistance Program amending the completion date from December 31, 2022 to December 31, 2023. **(By: Office of Community Development)**

## Preliminary Grants and Contracts Review Committee Meeting Agenda

January 5, 2023

Page 2

### CONTRACTS: (continued)

6. Proposed amendment # (4) to the grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Office of Community Development and **Southeast Louisiana Legal Services Corporation** to provide administrative and case management assistance with the Emergency Rental Assistance Program amending the completion date from December 31, 2022 to December 31, 2023. **(By: Office of Community Development)**
7. Proposed amendment # (4) to the grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Office of Community Development and **The Workforce Group, LLC** to provide administrative and case management assistance with the Emergency Rental Assistance Program amending the completion date from September 30, 2022 to March 31, 2023. **(By: Office of Community Development)**
8. Proposed sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **Brightside Clinic** to provide eligible activities and services under the HOPWA Program funds in an amount of \$150,000.00 for the performance period January 1, 2022 through December 31, 2023. **(By: Office of Community Development)**
9. Proposed sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and **Volunteers of America (VOA)** to provide eligible activities and services under the HOPWA Program funds in an amount of \$419,755.00 for the performance period January 1, 2022 through December 31, 2023. **(By: Office of Community Development)**
10. Proposed memorandum of understanding between the City of Baton Rouge, **Office of Community Development (OCD) and the City of Baton Rouge, Division of Human Development and Services (DHDS)** to provide short-term rental, mortgage, and utility (STRMU) assistance to low-income persons with HIV/AIDS and their families through HOPWA funding assistance in the amount of \$600,000.00 for the term commencing January 1, 2022 through January 31, 2024. **(By: Office of Community Development)**
- \*11. Proposed amendment # (1) to the grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and **Debra G. Holden** with an increase in the amount of compensation from \$80,000.00 by \$60,000.00 for a new total not to exceed \$140,000.00 for the term commencing January 1, 2023 and terminating September 30, 2023. **(By: Office of Community Development)**
- \*\*12. Proposed amendment # (2) to the grant funded professional services agreement between the City of Baton Rouge, Parish of East Baton Rouge, on behalf of the Mayor's Office of Community Development and **Glenna Gauthier d/b/a/ Gauthier Emergency Management and Staff** increasing the amount of compensation by \$73,000.00 for a total not to exceed \$150,000.00 for the term commencing January 1, 2023 and terminating September 30, 2023. **(By: Office of Community Development)**

### \*ADMINISTRATIVE MATTER:

1. Proposed sub-recipient agreement between the City of Baton Rouge, Parish of East Baton Rouge and HIV/AIDS Alliance for Region Two d/b/a/ HAART to provide eligible activities for the HOPWA City-Parish Operating Years 2021-2022 in the amount of \$453,288.00 for the term commencing January 1, 2022 through December 31, 2023. **(By: Office of Community Development)**

Adjourn